

Public Works Technician

Full Time – Non -Exempt

Pay Range \$16:00 - \$19.00 per hour

40 hours per week

Nights and weekend Availability as needed

Position Summary:

The Public Works Technician performs skilled and semi-skilled work maintaining and improving City streets, drainage systems, rights-of-way, grounds, wastewater collection infrastructure, buildings, vehicles, and equipment. Public Works operates two primary work teams: Brush and Roads. Work is assigned by the Public Works Supervisor based on departmental needs and each employee's aptitude, skill set, training, and experience. Employees may work primarily with one team but are expected to assist other Public Works functions as needed. The successful candidate must be dependable, adaptable, safety-conscious, and able to work effectively both independently and as part of a team.

Essential Duties:

- Performs maintenance, repair, construction, and cleanup of City streets, drainage systems, rights-of-way, grounds, and municipal property.
- Performs mowing, brush and tree removal, vegetation control, storm cleanup, and debris removal.
- Performs pothole repair, grading, material placement, compaction, excavation, trenching, back filling, and drainage maintenance.
- Installs and maintains street signs, barricades, and traffic-control devices.
- Operates City vehicles and equipment, which may include tractors, mowers, chainsaws, skid-steer loaders, backhoes, front-end loaders, dump trucks, trailers, compactors, pumps, and generators.
- Performs routine inspections, cleaning, and preventive maintenance of vehicles, tools, and equipment.
- Assists with maintenance and emergency response involving the City's wastewater collection system after appropriate training and authorization.
- Loads, transports, and secures materials, equipment, brush, debris, and supplies; establishes safe work zones and follows applicable safety procedures.
- Maintains basic work, equipment, inspection, and maintenance records.
- Responds to storms, flooding, fallen trees, blocked roads, wastewater issues, and other Public Works emergencies; assists other City departments and performs other duties as assigned.

Brush and Roads Teams:

- **Brush Team:** mowing, brush and tree removal, vegetation control, drainage clearing, storm cleanup, hauling debris, and operation of tractors, mowers, chainsaws, chippers, trailers, and related equipment.
- **Roads Team:** street repair, pothole patching, grading, drainage work, excavation, material placement, compaction, signage, and operation of loaders, backhoes, skid steers, dump trucks, compactors, and related equipment. Assignment to either team is not permanent. Employees may be cross-trained or reassigned based on skills, workload, emergencies, staffing, and operational needs.

Minimum Qualifications:

- High school diploma or GED; valid Texas driver's license with an acceptable driving record.
- Ability to perform strenuous physical work outdoors in varying weather conditions and to follow instructions and work safely with limited supervision.
- Ability to work effectively independently and cooperatively with others.
- Ability and willingness to learn and safely operate City vehicles, tools, and equipment.
- Ability to obtain licenses, endorsements, certifications, or training required for assigned duties and to respond to after-hours emergencies or callouts when assigned.

Preferred: Previous experience in public works, road maintenance, construction, landscaping, brush removal, wastewater, mechanical work, or heavy-equipment operation.

Physical and Working Conditions: Work is primarily outdoors and may involve extreme temperatures, traffic, moving equipment, wastewater, dust, noise, chemicals, insects, vegetation, uneven terrain, and inclement weather. Employees must regularly lift and carry up to 50 pounds, bend, kneel, climb, push, pull, and repeatedly enter and exit vehicles and equipment. Reasonable accommodations may be provided for qualified individuals with disabilities.

Disclaimer: *This description identifies the general duties and requirements of the position and is not intended to be all-inclusive. Duties and team assignments may change based on the City operational needs.*