

CITY OF INGRAM

CITY COUNCIL MEETING

Monday, August 17, 2026 – 6:00 PM

Ingram City Hall, 226 Hwy 39

Ingram, Texas

ACCESSIBILITY NOTICE

The meeting facility is wheelchair accessible, and accessible parking spaces are provided. Requests for accommodation or interpretive services must be made to the City Secretary at least 48 hours prior to the meeting. Please contact the City Secretary's Office at (830) 367-5115 Option 0 for additional information.

CALL TO ORDER

The Meeting of the City Council of the City of Ingram, Texas, was called to order by Mayor Claud B. Jordan, Jr. at 6:01 p.m.

INVOCATION / PRAYER

A prayer was offered by Mayor Claud B. Jordan, Jr.

ROLL CALL

Presiding Officer:

Mayor Claud B. Jordan, Jr.

Council Members Absent:

Council Member Ray Howard

Council Member Brandon Dechert

Council Members Present:

Mayor Pro Tem Rocky Hawkins

Council Member Robert Kimbrough

Council Member Christopher McLachlan

City Staff Present:

- City Secretary
 - Chief Dustin Breshears
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1. ANNOUNCEMENTS OF COMMUNITY INTEREST

Mayor Jordan read a statement honoring Councilmember Ray Howard, recognizing his dedicated public service and contributions to the City of Ingram. The Council observed a moment of silence in his memory.

2. VISITORS / CITIZENS FORUM

Each speaker will be limited to three (3) minutes. Speakers must state their name and city of residence for the record. Comments must be directed to the Council as a body. No action may be taken on items not posted on the agenda. The Mayor may adjust time limits based on the number of speakers.

Speaker: Natalie Bonilla

Addressed the Council regarding recurring stormwater runoff and erosion impacting his property during periods of heavy rainfall. He explained that runoff from Sixth Street travels downhill, crosses one side of the roadway, and flows directly into his sloped driveway and backyard. According to Mr. Russell, the runoff has caused significant erosion, including the formation of holes on his property.

Mr. Russell asked what measures, if any, are being taken to address the runoff issue and whom he should contact regarding the matter.

Mayor Jordan responded that the City currently does not have public works staff in place and stated that the situation remains unresolved. He invited Ms. Bonilla to contact him directly regarding the issue. City staff advised that appropriate contact information would be provided.

No formal action was taken.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and may be enacted by one motion. There will be no separate discussion of these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.

Approval of Meeting Minutes

- Approval of June 22, 2026 meeting minutes
- Approval of July 20, 2026 meeting minutes

MOTION: Motion to approve the meeting minutes of June 22, 2026 and July 20, 2026 as presented by Councilman Robert Kimbrough

SECOND: Motion was Seconded by Councilman Chris McLachlan

RESULT: ☒ Carries ☐ Failed ☐ Tabled

4. CONSIDERATION AND POSSIBLE ACTION

Agenda Item A: Consideration and Possible Action on Removal of Unused FundView Modules

Current FundView software includes four modules; staff proposes to remove unused modules to save costs. The service orders module cannot be removed without affecting wastewater billing, so that module must remain. City intends to start using the permit tracking module to improve permit tracking (moving away from paper-based tracking). Staff recommended eliminating:

- Secure Signatures module
- Code Enforcement module
- Estimated annual savings: \$2,857.

Mayor and Council confirmed that the code enforcement module is not being used and that the permit module will be used going forward.

Councilmember Rocky Hawkins commented that if they don't use it, they should remove it and save money.

MOTION: Motion was made by Councilman Robert Kimbrough to remove the Secure Signatures module and the Code Enforcement module from FundView and retain the necessary billing and permit modules.

SECOND: Motion was seconded by Councilman Rocky Hawkins.

RESULT: ☒ Carries ☐ Failed ☐ Tabled

Agenda Item B: Consideration and Possible Action on Ending Contract with UBEO Printers and Purchasing Desktop Printers

The City currently has four printers under contract with UBEO, costing approximately \$8,000 per year, plus overage charges for page counts and supplies (ink, etc.; paper is purchased separately by the City).

Staff proposes to: Terminate the UBEO printers contract at the end of its term, with required 90–120 days' advance notice, and Replace with desktop printers for staff as needed, purchased incrementally.

Contract is set to expire at the end of the year (January); there is no option for early termination without penalty.

Mayor and Council discussed the total costs and the possibility of using printers with large ink tanks for cheaper operation.

MOTION: Motion by Councilman Rocky Hawkins was made to approve termination of the UBEO printers' contract at the end of the current term (with proper notice) and authorize staff to purchase desktop printers as needed to replace them.

SECOND: Motion was second by Councilman Christopher Brand

RESULT: ☒ Carries ☐ Failed ☐ Tabled

Agenda Item C: Consideration and Possible Action on New Office Cleaning Contract

- The City's previous office cleaner stopped providing services a few months ago.
- A new cleaning provider is proposed at \$150 per building, for:
 - City Hall and Police Department
- Service frequency: Every two weeks, for a total of approximately \$600 per month for both buildings.
- Staff noted the prior cleaner charged more than the proposed rate (exact prior cost not available at the meeting).

Discussion:

- Council members agreed that office cleaning is needed and that the proposal is cost-effective.

MOTION: Motion made by Councilman Brandon to approve the new office cleaning contract at \$150 per building, every two weeks, for City Hall and the Police Department

SECOND: Motion was Second by Councilman Christopher

RESULT: ☒ Carries ☐ Failed ☐ Tabled

Agenda Item D: Consideration and Possible Action on New Office Security Proposal

Staff presented a proposal from **Pace** to replace the City's existing door access control system, which has become unreliable and frequently requires repairs. The current system relies on outdated keypads that are difficult to manage and update, particularly when removing access for former employees.

The proposed Pace system would provide building access through **key cards, key fobs, or a mobile phone application** and includes **24/7 monitoring and maintenance services**. Staff noted that if the system becomes obsolete during the contract period, required upgrades would be provided at no additional cost.

Bid Comparison:

- Pace: Approximately **\$13,900**
- Current Vendor: Approximately **\$19,000**
- Alternate Vendor (San Antonio): Approximately **\$23,000 (unnamed vendor)**

Staff also reported that the City has spent approximately **\$12,507** on contracts and repair visits for the existing access control system during fiscal years 2023 through 2025, including repairs and replacements at the Police Department.

During discussion, Councilmember Hawkins asked whether parts and service would be covered without additional charges. Staff indicated that maintenance and repairs would be included as long as the City maintains the monitoring contract. Council also inquired whether the proposed system would meet applicable code requirements, and staff indicated that it would.

Council determined that additional information is needed before taking action on the proposal and directed staff to gather further details regarding camera integration and related costs. No action was taken.

RESULT: ☐ Carries ☐ Failed ☒ Tabled

Agenda Item E: Consideration and Possible Action on a new tax rate.

Discussion and Action of a new tax rate was tabled.

RESULT: ☐ Carries ☐ Failed ☒ Tabled

Agenda Item F: Consideration and Possible Action on Kerr County Commissioners Court Canceling Interlocal Dispatch Agreement

Presenter: Chief Dustin Breshears

Chief Breshears reported that Kerr County Commissioners Court, at the request of the Sheriff's Office, terminated the City's dispatch services agreement without prior substantive discussions with City officials. The annual cost for dispatch services is proposed to increase from approximately \$12,000 to \$29,000, a 141% increase, with an additional 5% automatic annual increase. The City was given only about two months to incorporate the increased expense into its budget.

The Chief expressed concerns that the City is still recovering from two major flood events and that the sudden increase may ultimately require a tax increase. He also stated that residents are effectively being "double taxed," as they already pay county taxes that support jail and dispatch operations while the City is charged separately for those services. Additionally, the City pays \$65 per arrest for jail use. Since the Chief took office, the Ingram Police Department has made approximately 290 arrests, compared to roughly six arrests by Kerr County deputies within the city limits during the same period.

The Chief indicated that the City will likely need to pay the increased dispatch cost for the current year due to the lack of an immediate alternative. He sent letters to the Sheriff and all County Commissioners and requested an opportunity to address Commissioners Court, proposing a phased implementation of the increase. No responses had been received at the time of the meeting.

During Council discussion, Councilmember Hawkins expressed concerns with county leadership. Council considered whether to take immediate action regarding dispatch services or wait for a response from Kerr County. Because another council meeting is scheduled before the **October 1** deadline, Council agreed to postpone a decision pending possible county responses and additional information regarding alternatives.

Agenda Item G, H and I: Park Plan Presentation – Phase One; Consideration and Possible Action

Christina presented Phase One of a park improvement plan for Ingram City Park, funded in part by a grant from Lowe's obtained via West Kerr Chamber. Christina requested that Council approve the Phase One plan and authorize the Mayor to sign MOUs contingent upon attorney approval, so that work can proceed in a timely manner.

Memorandum of Understanding (MOU/MOA):

Because the park is located on City-owned property, a Memorandum of Understanding (MOU/MOA) between the City and the West Kerr Chamber is required to authorize improvements and formalize the partnership and grant-related activities. The agreements are currently under review by the City Attorney. Christina requested Council approval of the Phase One plan and authorization for the Mayor to sign the MOUs upon attorney approval so the project can move forward without delay.

Phase One improvements include:

- **Topographical Survey:** Hire Lee Vogel to conduct a survey of the park, including property boundaries and current topography following the flooding, to ensure future improvements are accurately located.
- **Removal of Existing Wooden Playscape:** The current playground structure has deteriorated and is considered unsafe due to decomposing wood, missing screws, and damaged slides. Removal would be completed either through a volunteer effort involving Lowe's "Red Vest Day" and community volunteers or through a contracted service.
- **New Playscape Installation:** Install a new playground unit funded through a Lowe's grant, estimated at approximately \$60,000. The new equipment would be located near the existing playground area and placed under new shade structures to improve usability during hot weather.
- **Existing Swings:** The park currently has two swing sets. At least one may be removed to accommodate the new playground equipment, which includes integrated swings. Council noted the popularity of the existing swings, and final decisions regarding their disposition will be addressed in future phases.
- **Pavilion Upgrades:** Proposed improvements include repainting the pavilion, adding decorative rock to the pavilion columns to reflect Ingram's "Rock City" identity, and exploring a redesign of the kitchen/storage area, including the possible addition of a refrigerator. Donated materials may help offset project costs, while Lowe's funding would cover eligible labor and expenses.
- **Shade Structures and Irrigation:** Install shade structures over the primary playground area and add irrigation for newly planted trees. A timer-based irrigation system would improve tree survival and reduce the maintenance burden on City staff.

Security Cameras Discussion: Councilmember Hawkins raised the need for improved security cameras at the park, noting vandalism concerns.

Christina indicated Phase One is focused on the listed physical improvements; security cameras could be considered in Phase Two or Three.

Councilmembers and Mayor expressed support for moving forward to capture grant opportunities and improve the park.

MOTION: Motion was made approve the Phase One park improvement plan as presented by Christina (survey, removal and replacement of playscape, pavilion upgrades, shade structures, and irrigation), using available grant funds and related resources was made by Councilman Rocky Hawkins

SECOND: Motion was Second by Councilman Robert Kimbrough

RESULT: ☒ Carries ☐ Failed ☐ Tabled

MOTION: Motion was made by Rocky Hawkins to authorize the Mayor to sign the Memorandums of Understanding/Agreement (MOU/MOA) related to the Lowe's/West Kerr Chamber Park project, contingent on approval by the City Attorney and confirmation that the terms are beneficial to the City.

SECOND: Motion was Second by Councilman Robert Kimbrough

RESULT: ☒ Carries ☐ Failed ☐ Tabled

Christina requested a special City Council meeting in the future to present a more comprehensive park master plan (Phase Two and Phase Three), Gather more detailed input from Council and the community.

Council agreed a special meeting will be scheduled at the appropriate time.

5. ORDINANCES AND RESOLUTIONS

None presented at this meeting.

6. STAFF REPORTS

Chief Breshears reported that Officer Zach passed his exam. He also reported that Ingram PD had 1225 calls come in 581 Kerr County Sheriffs Office and 641 to Ingram Police Dept.

7. ITEMS FOR FUTURE AGENDAS

None discussed at this meeting.

8. EXECUTIVE SESSION

None discussed at this meeting.

9. OPEN SESSION:

ADJOURNMENT:

MOTION: A motion was made to adjourn at 7:41 PM

SECOND: ☐ Hawkins ☐ Kimbrough ☐ Howard ☐ Dechert ☐ McLachlan

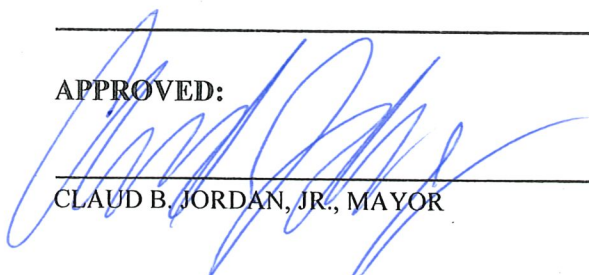
RESULT: ☒ Carries ☐ Failed ☐ Tabled

APPROVAL OF MINUTES

These minutes were approved by the City Council of the City of Ingram, Texas, on

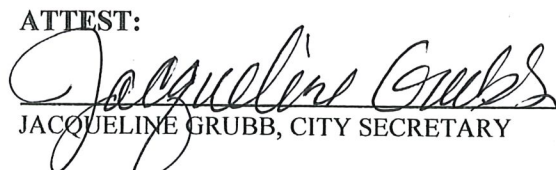
September 28, 2026.

APPROVED:



CLAUD B. JORDAN, JR., MAYOR

ATTEST:



JACQUELINE GRUBB, CITY SECRETARY