



**Ingram City Council Agenda**  
**Monday, March 17, 2025 at 6:00 P.M.**  
**Ingram City Hall**  
**230 Highway 39, Ingram TX 78025**  
**Regular Council Meeting**

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The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodation or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 x7 for further information.

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**CALL TO ORDER:** Mayor Claud B. Jordan, Jr.

**ROLL CALL:**

- |                               |                                  |
|-------------------------------|----------------------------------|
| ➤ Mayor Claud Jordan          | ➤ Councilmember Robert Kimbrough |
| ➤ Mayor Pro Tem Rocky Hawkins | ➤ Councilmember Ray Howard       |
| ➤ Councilmember David Britton | ➤ Councilmember Seat Vacant      |

**CITY STAFF:**

- |  |                                  |
|--|----------------------------------|
| • Ingram Chief of Police: Amin Malek         | • Code Enforcement: Stuart Gross |
| • Ingram PD Admin/Dispatch: Jacqueline Grubb | • City Secretary: Bryanne Doss   |

**PRAYER**

**1) ANNOUNCEMENTS OF COMMUNITY INTEREST:**

- a) Egg-a-Palooza is scheduled for April 18<sup>th</sup> through April 20<sup>th</sup> at the CityWest Festival Grounds at 3139 Junction Hwy. Flyers are available for those who are interested in attending.
- b) Easter Fest at Flat Rock Park on April 19<sup>th</sup> to include a Chili Cook-off and Car Show.

**2) VISITORS/ CITIZENS FORUM:** A member of the public may address the City Council regarding any item on this agenda. Comments must be relevant to the agenda item. This is not intended to be a question-and-answer session. Prior to speaking, each speaker must fill out the speaker request form and submit it to the City Secretary before the meeting is called to order. Each speaker is limited to three (3) minutes.

**3) CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the mayor or councilmember so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- a) Possible action to approve election workers to be appointed for the May 3, 2025 election
- b) Possible action to approve minutes from Ingram City Council Regular Meeting held on January 27, 2025

- c) Possible action to approve minutes from Ingram City Council Special Meeting held on February 28, 2025
- d) Possible action to approve minutes from Ingram City Council Regular Meeting held on February 17, 2025

4) **CONSIDERATION AND POSSIBLE ACTION:**

- a) Consideration and possible action on request from Marvin Willis for financial support in ongoing efforts to promote tourism and economic growth.
- b) Consideration and possible action on proposed designations of exempt vs. non-exempt city employees/positions.
- c) Consideration and possible action on proposed changes to and combining of, the employee handbook and purchasing policies and procedures manual.

5) **ORDINANCES AND RESOLUTIONS:**

- a) New Employee Handbook Ordinance, this ordinance is required to enforce the new employee handbook
- b) Repeal Ordinance §9.01.002 Sick Leave Policy
- c) New Address Display Ordinance with requirements in accordance with 911 addressing standards

6) **STAFF REPORTS:**

- a) Code Enforcement updates (*Stuart Gross*)
- b) Police Department updates (*Amin Malek*)

7) **OLD/NEW BUSINESS INFORMATION AND DISCUSSION:**

8) **INFORMATION AND DISCUSSION:**

- 9) **ITEMS FOR FUTURE AGENDAS:** *City Council may suggest items or topics for future agendas.*

10) **EXECUTIVE SESSION (Council will recess and reconvene in closed session):**

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

11) **OPEN SESSION: ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY.**

**ADJOURN**



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**AGENDA NOTICES:**

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 14th day of March, 2025, at 6:00 P.M. on the City of Ingram website (<https://cityofingram.com/agenda-minutes/>), the bulletin board located on the exterior wall of the Ingram Police Department and on the bulletin board in the public lobby at Ingram City Hall.

Agenda approved for publication by Rocky Hawkins, Mayor Pro Tem: *Rocky Hawkins*