



**Ingram City Council Agenda**  
**Monday, October 21, 2024 at 6:00 P.M.**  
**Ingram City Hall**  
**230 Highway 39, Ingram TX 78025**  
**Regular Council Meeting**

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The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodation or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 x7 for further information.

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**CALL TO ORDER:** Mayor Claud B. Jordan, Jr.

**ROLL CALL:**

- Mayor Claud Jordan
- Mayor Pro Tem Rocky Hawkins
- Councilmember David Britton
- Councilmember Robert Kimbrough
- Councilmember Ray Howard
- Councilmember Twanda Brown

**CITY STAFF:**

- Ingram Chief of Police: Steven Wheeler
- Ingram PD Admin/Dispatch: Jacqueline Grubb
- Code Enforcement: Stuart Gross
- City Secretary: Kelly Brogan

**PRAYER:**

**1) CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:**

- a) A safe & fun community event is taking place on Halloween night (Thursday, Oct 31)! Come join us for a family-friendly Trunk-or-Treat at the Event Grounds next to the Ingram Volunteer Fire Dept. There are still spaces available for local businesses and residents ("Trunks") that would like to participate. Costumes & decorated vehicles are encouraged! For more information, see the flyer located at [www.CityofIngram.com](http://www.CityofIngram.com) and click the link for "News & Events." The Ingram Police Department is gratefully accepting donations of individually wrapped candy/treats to be given out that evening. Setup will be at 5 PM and Trunk-or-Treating is from 6 – 9 PM. Questions? Please email Jackie @ [jgrubb@ingramtx.com](mailto:jgrubb@ingramtx.com).

- 2) **VISITORS/ CITIZENS FORUM:** A member of the public may address City Council regarding any item on this agenda. Comments must be relevant to the agenda item. This is not intended to be a question and answer session. Prior to speaking, each speaker must fill out the speaker request form and submit it to the City Secretary before the meeting is called to order. Each speaker is limited to three (3) minutes.

**3) CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the mayor or councilmember so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- a) Possible action to approve Minutes from Ingram City Council Regular Meeting held on Sept 23, 2024.

**4) CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:**

- a) Presentation by AACOG representatives (Alamo Area Council of Governments) to discuss their programs and services. (*Crystal Campos-Rosales, External Affairs Coordinator and Claudia Mora, Regional Services Administrator*)
- b) Consideration and possible action on citizen comments and/or complaints regarding: delay in repairing potholes; constant littering without City cleanup; approved for Phase III, but was excluded; and new septic permits. (*Dan Goldberg*)
- c) Consideration and possible action regarding the KPUB installment of twelve (12) new street lights on Old Ingram Loop and the adjacent section of Highway 39. The proposed project is spearheaded by the West Kerr County Chamber of Commerce (WKCCC). WKCCC is raising \$150,000 for the project, funded by grants. WKCCC is requesting the City of Ingram to be the Grantor of the project to cover the monthly charges for electrical service, estimated at \$285.48 per month. (*Gaylyn Dieringer, WKCCC Board Member*)
- d) Consideration and possible action regarding a permit to build 2 houses at 215 3<sup>rd</sup> Street (*Angeles Perez*)
- e) Consideration and possible action to update the computer server for the wastewater SCADA system (Supervisory Control and Data Acquisition). (*Stuart Gross*)
- f) Consideration and possible action to update the computer server at City Hall. (*Kelly Brogan*)

**5) ORDINANCES AND RESOLUTIONS:**

**6) STAFF REPORTS:**

- a) Police Department updates (*Chief Wheeler*)
- b) Code Enforcement updates (*Stuart Gross*)

**7) OLD/NEW BUSINESS INFORMATION AND DISCUSSION:**

**8) INFORMATION AND DISCUSSION:**

**9) ITEMS FOR FUTURE AGENDAS: *City Council may suggest items or topics for future agendas.***

**10) EXECUTIVE SESSION:**

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

- a) Executive Session pursuant to Section 551.071, Texas Government Code: Consultation with attorney; discussion and possible action on Municipal Court Reporting.
- b) Executive Session pursuant to Section 551.071, Texas Government Code: Consultation with attorney; discussion and possible action regarding issuance of an RFP for third party utility billing and wastewater payment processing.



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- c) Executive Session pursuant to Section 551.071, Texas Government Code: Consultation with attorney; discussion and possible action on ordinances: *Chapter 8 Offenses and Nuisances*.
  - d) Executive Session pursuant to Section 551.074, Texas Government Code: Personnel/Officers; Discussion and possible action on Police Department employee.
  - e) Executive Session pursuant to Section 551.074, Texas Government Code: Personnel/Officers; Discussion and possible action on City Hall employee and personnel processes.
- 11) **OPEN SESSION: ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:**
- a) Possible action for item 10a: Municipal Court Reporting
  - b) Possible action for item 10b: issuance of an RFP for third party utility billing and wastewater payment processing.
  - c) Possible action for item 10c: Ordinances, *Chapter 8 Offenses and Nuisances*
  - d) Possible action for item 10d: Police Department employee
  - e) Possible action for item 10e: City Hall employee and personnel processes

**ADJOURNMENT:**

**AGENDA NOTICES:**

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 18th day of October, 2024, at 6 P.M. on the City of Ingram website (<https://cityofingram.com/agenda-minutes/>), the bulletin board located on the exterior wall of the Ingram Police Department and on the bulletin board in the public lobby at Ingram City Hall.

Agenda approved for publication by Rocky Hawkins, Mayor Pro Tem: *Rocky Hawkins*