



**INGRAM CITY COUNCIL AGENDA
MINUTES OF REGULAR MEETING
ON TUESDAY, JUNE 20, 2023**

The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

CALL TO ORDER:

On June 20, 2023, at 6:00 P.M., the Ingram City Council Regular Meeting was called to order by Councilwoman Twanda Brown at City Hall, 230 Hwy 39, Ingram Texas.

ROLL CALL:

Mayor Claud Jordan-Present
Mayor Pro Tem Rocky Hawkins-Present
Councilman Robert Kimbrough- Present
Councilman David Britton-Absent
Councilwoman Twanda Brown-Present
Councilman Ray Howard-Present

CITY STAFF:

Ruby Nix, City Secretary

Prayer: Councilman Ray Howard

1. CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS: None

2. VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3)

MINUTES TOTAL: Mrs. Bridgett Dale addressed council with her concerns regarding the loss of revenue for not only the restaurant owners but the City due to the food trucks only paying a Peddler's Fee and not the taxes that the restaurants pay in. She also voiced her concern about the disposal of grease by these food trucks; that they may be disposing of it into the wastewater system since the current grease trap ordinance doesn't cover food trucks.

3. CONSENT AGENDA:

Possible action to approve minutes from Ingram City Council Regular Meeting held on June 5, 2023. Councilman Howard made a motion to approve these minutes. Councilman Kimbrough seconded the motion and the motion carried 4-0 votes.

RK – aye

TB – aye

RH – aye

RH – aye

4. CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:

4 A. Questions regarding 331 Hwy 39 easement and property entrance. (Holly Porter) Ms. Porter inquired about whether or not there was an easement created for this property. She believes that the sewer line runs right through the property. Mayor Jordan advised that if there was an easement then it would be on file at the courthouse. Mrs. Nix will send an email to SWG Engineering to request a copy of the easement if there is one. Ms. Porter advised that they are unsure on whether this will be commercial property or a residential property. *Tabled until a response is received regarding an easement.*

4 B. Contract proposal to send applicants to AACOG Police Academy; sign on bonus; police salary. (R. Nix) Mrs. Nix and Interim Chief Arnim have been brain storming about ways to get employees and retaining them. She presented council with an example of a binding contract between an applicant and the City stating that the candidate agrees to work for the City of Ingram Police Department for 4 years contingent to the City of Ingram paying for the candidate to attend the AACOG Police Academy as well as being paid a salary while attending it. Mrs. Nix also proposed to pay a sign on bonus of \$5000 to be paid out in thirds also with a signed contract to work for the City of Ingram for 2-4 years. Mrs. Nix also advised council that based on a survey of surrounding agency's that Ingram should increase the pay rate to \$55k-\$65k (with ten years experience). Mrs. Nix advised that based on the current previous expenditures at the Police Department there is estimated that there will be \$185k left in the police budget at the end of this fiscal year.

Councilman Kimbrough made a motion to increase the pay rate to \$55-65K. Councilwoman Brown seconded the motion and the motion carried 4-0 votes.

RK – aye

TB – aye

RH – aye

RH – aye

Councilwoman Brown made the motion to have a sign on bonus for the Police Department new hires with a signed contract; the first disbursement would not to be paid out until after 6 months of employment, the second disbursement would be at the end of one year of employment. Councilman Kimbrough seconded the motion and the motion carried 4-0 votes.

RK – aye

TB – aye

RH – aye

RH – aye

4 C. Increase Peddlers Permit fee to follow along with the City of Kerrville's fee schedule as well as implementing Temporary Food Establishment Rules. (R. Nix) The City of Kerrville's fee is \$600 per year, each additional employee is \$10 more for a 30 temp fee, \$100 per year for additional personnel for permanent businesses, refund of \$750. Per the city attorney if a food truck is working under an LLC, a corporation, or certain types of partnerships they do pay in franchise tax to the state so the city in turn does collect tax from food trucks. Councilwoman Brown suggested we increase the fee to \$600, a deposit of \$750. She also inquired as to whether these peddlers of food would be given a copy of the rules. Councilman Howard asked about a separate fee to be applied for special events. *Tabled until a fee has been established for special event vendors.*

4 D. Eclipse planning. (Councilwoman Brown) We have not moved forward. We need to make a decision on whether or not we will be having an event. Councilman Howard

has about 6 food vendors interested in coming. Councilwoman Brown has heard from other types of vendors who are interested in crafts and farmers market type of setups. Mayor Jordan stated that we could possibly get volunteers to assist with parking cars.
Tabled

- 4 E. Glenn Juenke unemployment hearing and appeal. (R. Nix) Mrs. Nix informed council that after the unemployment hearing the ruling was reversed in favor of Mr. Juenke. We can appeal this decision, however, all council members may need to be present at the next hearing due to Mr. Juenke making claims that he was advised outside of council meetings to continue performing tasks as acting city administrator.
- 4 F. Signature on file at bank. (R.Nix) Mrs. Nix advised that we have had a few problems with bill.com assigning invoices to the wrong vendor. One of the main complaints that we've had from vendor's is how long it takes to get paid when we were holding checks until council meetings for the checks to be signed. Mrs. Nix advised that the Finance Officer is almost to the point where she can start doing payroll and accounts payable in house. In order to keep vendors paid on time, Mrs. Nix requests that we be allowed to disburse checks with "signature on file (at the bank)" posted on the checks. Councilwoman Brown made a motion to make payments with the auto signature of file. Councilman Howard seconded the motion and the motion carried 4-0 votes.
RK – aye
TB – aye
RH – aye
RH – aye

5. **ORDINANCES AND RESOLUTIONS:** None

6. **STAFF REPORTS:**

6. A. City Secretary report. (R. Nix) Mrs. Nix informed council that we received new Iphone 12s with our switch to AT&T. Ofc. Roukie's worker's compensation claim has been submitted for the cut he received from a razor blade while patting down an arrestee. The Pot Hole Patcher will be delivered this Thursday. The dump truck required 2 injectors, an ac compressor and oil cooler. We have hired a new employee to public works, he has a Class B CDL and previously worked for the City of Kerrville in the wastewater department. Granite has been ordered for the walking trail at the park. I'm awaiting quote from Edmund Jensche to repave the part of Josephine that runs between College and Way. IPD has received calls from two individuals who would be interested in working for IPD if we sponsored their training.

7. **OLD/NEW BUSINESS INFORMATION AND DISCUSSION:** None

8. **ITEMS FOR FUTURE AGENDAS:** Tabled items and peddlers fee.


9. **EXECUTIVE SESSION:** Mayor Jordan called to adjourn to discuss personnel in executive session at 7:12

10. **ACTON ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:** None
Mayor Jordan called back into regular session at 7:46 p.m.

ADJOURNMENT:

Councilman Kimbrough made the motion to adjourn the meeting at 7:46 p.m.
Councilwoman Brown seconded the motion and the motion carried 4 to 0 votes.

RK – aye
TB – aye
RH – aye
RH – aye

Approved By:  June 29, 2023
Claud Jordan, Jr., Mayor

Attest: 
Ruby Nix, City Secretary