



**INGRAM CITY COUNCIL AGENDA
MINUTES OF REGULAR MEETING
ON MONDAY, AUGUST 7, 2023**

The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

CALL TO ORDER:

On August 7, 2023, at 6:02 P.M., the Ingram City Council Regular Meeting was called to order by Mayor Claud Jordan at City Hall, 230 Hwy 39, Ingram Texas.

ROLL CALL:

Mayor Claud Jordan-Present
Mayor Pro Tem Rocky Hawkins-Present
Councilman Robert Kimbrough- Present
Councilman David Britton-Absent
Councilwoman Twanda Brown-Present
Councilman Ray Howard-Absent

CITY STAFF:

Ruby Nix, City Secretary

Prayer: Mrs. Linda Sevey

1. CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS: None

**2. VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3)
MINUTES TOTAL:** None

3. CONSENT AGENDA:

Possible action to approve minutes from Ingram City Council Regular Meeting held on July 17, 2023. Councilwoman Brown made a motion to approve these minutes. Councilman Kimbrough seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

4. CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:

4 A. Phase III Wastewater update. (Gregory White)

Mr. White advised that the line has been completed and yard lines are starting to be connected. Still awaiting more residents to submit their Right of Entry forms with their Wastewater application to get their lines ran. Mr. White stated that the roads were not in the condition that they had been advised of. This is a sewer project, not a road project

so they have gotten a lot of push back from the USDA with trying to get additional funds to fix the roads. The manholes will need to be lifted due to water and utility lines that are inches below the current road base therefore they are not able to dig down. They have put in a change order and are awaiting word on its acceptance.

4 B. Preliminary Plat of lot 8, cutoff business park, volume 7, page 171. (Jared Martin, Wellborn Engineering and Survey)

Mr. Martin presented the plat change requests that will sub-dividing into two lots. The back portion will go into the A&A Tire plat. Councilwoman Brown made a motion to accept both plats. Councilman Kimbrough seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

4 C. Rock wall height safety concern that has been erected between 217 and 225 Old Ingram Loop. (Clancy Scott)

Mr. Scott presented a picture of the wall in question. The cinder block wall is approximately 12' high and was built on top of a hollow rock wall. There is only rebar placed every 3' instead of inside each cinder block. Mr. Scott's concern is that if something happens and that wall comes down someone is going to get hurt. Mayor Jordan asked Public Works Supervisor R Tarr to check the wall and report back to council. *Tabled at this time.*

4 D. Food vendor move to 331 Hwy 39 and has questions regarding the wastewater fees, \$1200 tap fee, \$3800 capital recovery fee. (Bryant Klare) *No show - Tabled*

4 E. Use of subcontractor(s) to complete repairs and other city projects. (Ruby Nix)

Mrs. Nix advised that we have used subcontractor to fix the picnic tables at the park and that there are a number of other projects that we could use subcontractors on. There is just too much for public works to be able to do. Councilman Hawkins stated that he wants bids brought to council. Councilman Kimbrough stated that if its an emergency type of situation then the Mayor should be able to make that decision without council approval. Councilwoman Brown made a motion that unless its an emergency situation that the Mayor makes the decision on that we shall take bids and bring them to council. Councilman Hawkins seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

4 F. Day to day operations, bill pay and purchasing. (Ruby Nix)

Mrs. Nix requested that this item to go into executive session to discuss.

4 G. Budget workshop August 14th or 15th? (Ruby Nix)

The finance officer provided a budget calendar for council to view. Mrs. Nix advised that council should start having budget workshops now to avoid getting behind on deadlines. Councilwoman Brown proposed that both dates be placed on the calendar in the event a decision isn't made on the 14th then council could come back in the following day. *No vote needed.*

5. ORDINANCES AND RESOLUTIONS:

5A. Peddlers fee. (Ruby Nix)

§ 4.04.032 Fee.

An applicant for a registration certificate under this article shall pay an annual registration fee in the amount established from time to time by the city council per individual engaged as a peddler, canvasser, or solicitor. The fee shall be \$600 per year with a \$750 deposit. Special Event vendors shall pay \$500 per day of operation at the special event. No fee shall be required of those persons engaging in interstate commerce.

Councilwoman Brown inquired as to what the deposit was for. Ingram currently does not charge a deposit, but the City of Kerrville does. It was decided that the deposit should be made to ensure that proper cleanup occurs. Councilman Kimbrough made a motion to accept these changes to the ordinance. Councilman Hawkins seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

5B. Historic District Ordinance changes. (Twanda Brown)

Councilwoman Brown advised that the Historic District Committee has met twice this month. They are a committee of five consisting of Councilwoman Brown, Stuart Gross, Linda Sevey, Mary Murayama, and Johnna Currel. The Committee is proposing that the boundary be moved back to the eastern edge of the city limits near Bernhards. Councilman Hawkins made a motion to extend the eastern boundary back to Bernhards rather than starting at Woodland as previously listed. Councilman Kimbrough seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

Councilwoman Brown and the Committee discussed the percentage of rock that's required on the buildings in the historic district. She asked what percentage council would like to place back into the ordinance and advised that this would place more restrictions on business owners. Councilman Kimbrough made a motion to change the ordinance that there must be at least 50% rock on the face. Councilman Hawkins seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

Councilwoman Brown presented an application for the applicant and property owner to fill out with details of what they are wanting to do with a building in the historical district. The application along with detailed drawing would need to be brought to the Committee for discussion prior to being brought to the council. Councilman Hawkins made a motion to approve this application. Councilman Hawkins seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

6. STAFF REPORTS:

6 A. City Secretary (R. Nix)

Mrs. Nix advised council that as of August 3rd, per Oscar with Skyblue, that the following addresses have been connected to the wastewater system: 501 Josephine, 411 Josephine, 404 Velma and 402 1/2 Velma. The Right of Entry form is with the applications and a system has been created to keep the ones that Oscar has been given separate from the others that have not been signed. Mrs. Nix attended the First Thursday Meeting on Aug 3rd and dispelled the rumors that the City is unincorporating. That having a police force is not required to be incorporated due to our city being a Type A General Law City which states that we may establish a police force dependent upon funding. Our officer has not been able to patrol due to completing follow up reports initiated by the sheriffs office when the cover our area while he is off duty. Mrs. Nix will be attending a meeting in Horseshoe Bay on Friday, Aug 18th. And will be at a Legislative Seminar in Georgetown Aug 24th and 25th.

6 B. Police Report (O Arnim)

The salary for police officers has been increased to \$55k for beginning officers to be comparable with other local agencies. We are in the process of completing background checks of applicants for police chief and patrol officers. Mr. Arnim presented council with a status report on a few of the ones that are being worked on now.

7. OLD/NEW BUSINESS INFORMATION AND DISCUSSION: None

8. ITEMS FOR FUTURE AGENDAS: Eclipse workshop on the agenda. Tabled item for Mr. Klare. Update from the Phase III update meeting from Thursday.

9. EXECUTIVE SESSION:

Mayor Jordan called to go into executive session at 551.074 regarding 4F at 6:57p.m..

10. ACTON ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:

Mayor Jordan called the meeting back into regular session at 7:57p.m.. Councilman Kimbrough made a motion to start looking for a new City Attorney. Councilwoman Brown seconded the motion and the motion carried 3-0 votes.

TB – aye

RH – aye

RK – aye

ADJOURNMENT: Councilwoman Brown made the motion to adjourn the meeting at 7:58 p.m. Councilman Hawkins seconded the motion and the motion carried 3 to 0 votes.

TB – aye

RH – aye

RK – aye

Approved By:  August 21, 2023
Claud Jordan, Jr., Mayor

Attest: 
Ruby Nix, City Secretary