

**INGRAM CITY COUNCIL AGENDA
NOTICE OF REGULAR MEETING
TUESDAY, OCTOBER 5, 2021, at 6:00 P.M.
CITY HALL COUNCIL CHAMBERS, 230 HWY 39, INGRAM, TX 78025**

The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRAYER**
4. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:**
5. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

Any citizen with business not scheduled on the agenda may speak to the council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers speaking on the same subject and each speaker is limited to three minutes.

6. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Meetings held on September 21, 23 & 28, 2021.

7. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action.
 - 7A. Regarding Right of Way and Easement Dedication from Evelyn Vela to the City of Ingram. (Mayor Kathy Rider)
 - 7B. Regarding sign permit located at 3302 Junction Highway, being in the Historic District. (David Hughes)
8. **ORDINANCES AND RESOLUTIONS:** None
9. **STAFF REPORTS:** Police Department updates
10. **INFORMATION AND DISCUSSION:** Bill Pay Register
11. **CLOSED SESSION:** The City Council will recess its open meeting and reconvene in Executive Session on the following items pursuant to the Texas Government Code.

12. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.

13. **ADJOURNMENT:**

AGENDA NOTICES:

Executive Sessions Authorized: The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

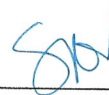
Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 1st day of October 2021, at 3:00 p.m. on the bulletin board located on the exterior wall of the Police Department's Office and on the bulletin board inside City Hall.

Agenda approved for publication by Stephanie Breckenridge, City Secretary: _____



**INGRAM CITY COUNCIL
MINUTES OF REGULAR MEETING
ON TUESDAY, SEPTEMBER 21, 2021**

1. **CALL TO ORDER:** 6:00 p.m.
2. **ROLL CALL:** Bridget Dale absent.
3. **PRAYER:** Bill Warren delivered the prayer.
4. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:** None
5. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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6. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Meeting held on September 7, 2021. Bill Warren made a motion to approve minutes from City Council Meeting on September 7, 2021. David Britton seconded and the motion carried 4 to 0 votes.

7. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action. None
8. **ORDINANCES AND RESOLUTIONS:** None
9. **STAFF REPORTS:** Police Chief Twiss delivered police stats and department updates:
10. **INFORMATION AND DISCUSSION:** Bill Pay Register
11. **CLOSED SESSION:** The City Council will recess its open meeting and reconvene in Executive Session on the following items pursuant to Texas Government Code 551.071 (legal advice/consultation): None
12. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.
13. **ADJOURNMENT:** Bill Warren made a motion to adjourn at 6:12 p.m. David Britton seconded and the motion carried 4 to 0 votes.

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Approved By: _____ October 5, 2021
Kathy Rider, Mayor

Attest: _____
Stephanie Breckenridge, City Secretary

**INGRAM CITY COUNCIL
MINUTES OF SPECIAL MEETING
ON TUESDAY, SEPTEMBER 23, 2021**

1. **CALL TO ORDER:** 10:00 a.m.

2. **ROLL CALL:** All present

3. **PUBLIC HEARING:**

Conduct a public hearing to receive comment on proposed 2021-2022 Tax Rate of .4903/100.

- a) Open public hearing and receive testimony and comments from members of the public on the proposed FY 2021-2022 Tax Rate of .4903/100 and proposed 2021-2022 Annual Budget at 10:01 a.m.
- b) Close Public Hearing at 10:01 a.m.

4. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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None

5. **ORDINANCES AND RESOLUTIONS:**

5A. Regarding passage of Ordinance No. 2021-8 adopting a budget for the fiscal year 2021-2022 beginning October 1, 2021 and ending September 30, 2022, appropriating the various revenue and expenditure amounts thereof, and repealing all ordinances or parts of ordinances in conflict therewith and providing for an effective date. Bridget Dale moved that the Fiscal Year 2021-22 Budget of the City of Ingram hereby approved and adopted. Bill Warren seconded and the motion carried 5 to 0 votes.

David Britton	aye
Kathy Rider	aye
Rocky Hawkins	aye
Robert Kimbrough	aye

5B. Regarding passage of Ordinance No. 2021-9 levying ad valorem taxes for the use and support of the municipal government for the City of Ingram, Texas, for the fiscal year 2021-2022, providing for and apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. Bridget Dale made a motion to approve Ordinance No. 2021-9 levying ad valorem taxes for the use and support of the municipal government for the City of Ingram, Texas, for the fiscal year 2021-2022, providing for and apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. Robert Kimbrough seconded and the motion carried 5 to 0 votes.

Rocky Hawkins	aye
Kathy Rider	aye
Bill Warren	aye
David Britton	aye

6. **CLOSED SESSION:** The City Council will recess its open meeting and reconvene in Executive Session on the following items pursuant to the Texas Government Code.

7. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.

8. **ADJOURNMENT:** Robert Kimbrough made a motion to adjourn at 10:05 a.m. Bill Warren seconded and the motion carried 5 to 0 votes.

AGENDA NOTICES:

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Approved by _____ October 5, 2021
Mayor Kathy Rider

Attest: _____
Stephanie Breckenridge, City Secretary

**INGRAM CITY COUNCIL
MINUTES OF SPECIAL MEETING
ON TUESDAY, SEPTEMBER 28, 2021**

1. **CALL TO ORDER:** 5:01 p.m.
2. **ROLL CALL:** Rocky Hawkins absent.
3. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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4. **ORDINANCES AND RESOLUTIONS:**

Regarding passage of Loan Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending the city's wastewater system. Bridget Dale made a motion to pass Loan Resolution authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending the city's wastewater system. Robert Kimbrough seconded and the motion carried 4 to 0 votes.

5. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:**

Authorizing Mayor to execute amendment to Owner-Engineer Agreement for the City's USDA Phase III Wastewater Improvement System. Bill Warren made a motion to authorize mayor to execute amendment to Owner-Engineer Agreement for the City's USDA Phase III Wastewater Improvement System. Bridget Dale seconded and the motion carried 4 to 0 votes.

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7. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session.
8. **ADJOURNMENT:** Bridget Dale made a motion to adjourn at 5:03 p.m. Bill Warren seconded and the motion carried 4 to 0 votes.

Executive Sessions Authorized: The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

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Approved By: _____ October 5, 2021
Kathy Rider, Mayor

Attest: _____
Stephanie Breckenridge, City Secretary

RIGHT-OF-WAY DEDICATION INSTRUMENT

STATE OF TEXAS

§

COUNTY OF KERR

§

§

For and in consideration of the sum of ten dollars (\$10.00), and other good and valuable consideration, in hand paid by the City of Ingram, Texas ("GRANTEE"), the receipt of which is hereby acknowledged, Evelyn Vela ("GRANTOR"), of Kerr County, Texas, as the owner of that certain 19.49 acre tract of land in Kerr County, Texas more particularly described in Instrument No. 14-04876 of the Real Property Records of Kerr County, Texas upon which tract a portion of Main Street sits as shown on the plat attached to Instrument No. 14-04876, does hereby dedicate a forty foot (40') right-of-way easement to the City of Ingram, Kerr County, Texas for the use and benefit of the public as a perpetual right-of-way and easement for the passage and accommodation of vehicular and pedestrian traffic, and the construction, operation, use, maintenance, inspection, repair, alteration, enlargement, improvement, and replacement of a paved public street and right-of-way within the boundaries of the right-of-way and easement area, and for all other purposes for which a public street and right-of-way is commonly used, including installing, repairing, maintaining, altering, replacing, relocating and operating utilities in, into, upon, over, across, and under said right-of-way, and including but not limited to all such uses permitted by the Laws of the State of Texas and the Ordinances of the City of Ingram, Texas. Said easement shall be twenty feet (20') to both sides of the center line of Main Street as shown on the plat attached to Instrument No. 14-04876.

TO HAVE AND TO HOLD said right-of-way and easement unto the City of Ingram, its successors and assigns, and GRANTOR hereby binds itself, its successors and assigns to warrant and forever defend, all and singular, said premises unto the City of Ingram, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof. GRANTOR covenants and agrees that GRANTOR and GRANTOR'S representatives, successors and assigns shall at no time erect, place or construct, or cause to be erected, placed or constructed in, into, upon, over, across or under any easements granted herein any temporary or permanent structures, and it is further agreed that the City of Ingram shall have the right to

excavate, remove and fill upon said permanent easement, any fences, buildings or other obstructions as may now be found upon said permanent easement. It is further intended that the permanent right of way and easement herein granted to the City of Ingram shall run with the land and forever be a right in and to the land belonging to GRANTOR, and GRANTOR'S successors and assigns, and said grant is expressly excepted from any right of reversion of said premises under any prior deeds in GRANTOR'S chain of title. The permanent right-of-way and easement rights and privileges granted herein are exclusive, and GRANTOR covenants that it will not convey any other easement or conflicting rights within the area covered by the grant to any other person or entity.

IN WITNESS WHEREOF, this dedication instrument is executed this 21st day of September, 2021.

GRANTOR – Evelyn Vela

Evelyn Vela
Owner

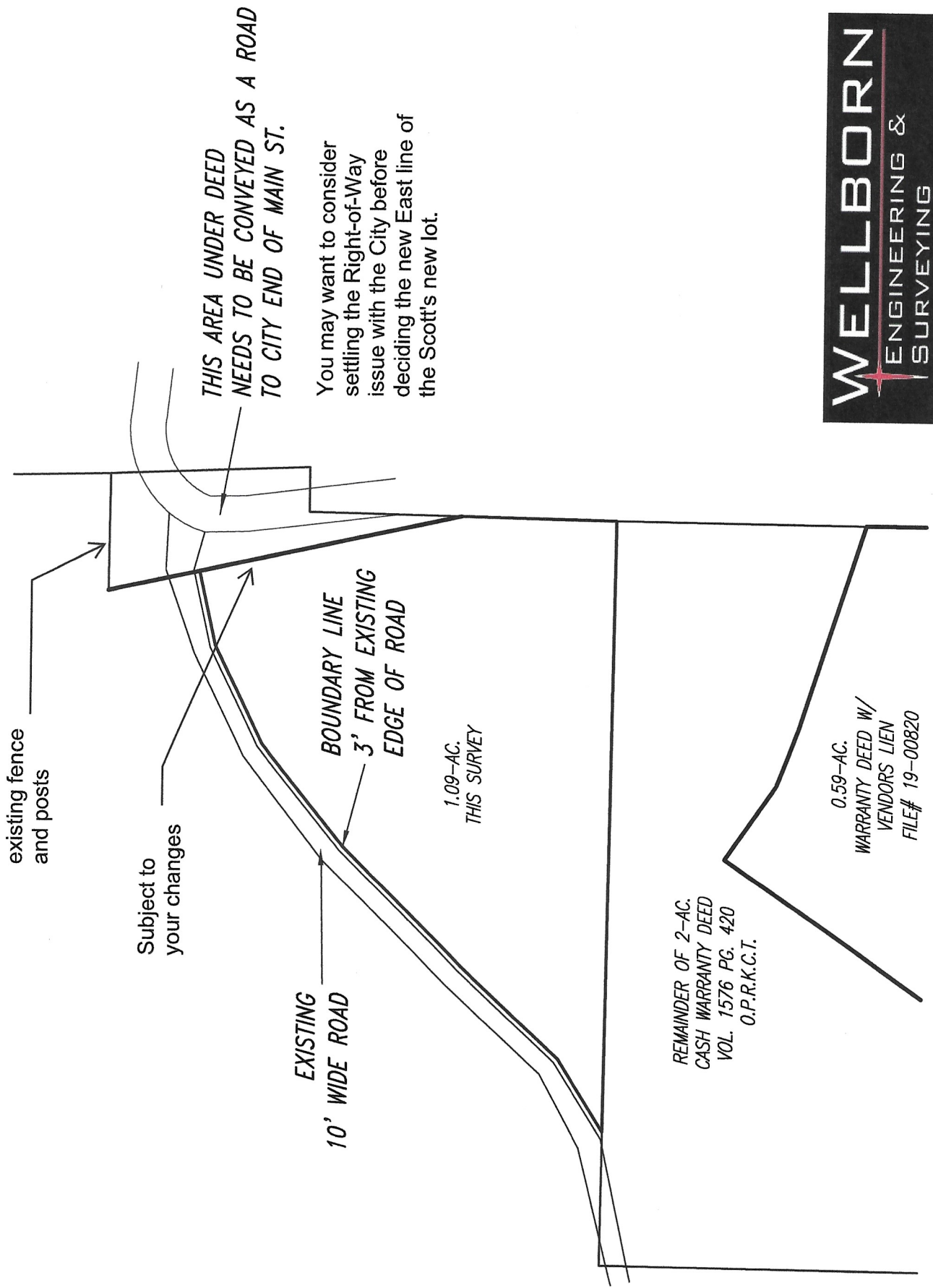
THE STATE OF TEXAS
COUNTY OF KERR

BEFORE ME, the undersigned authority, a Notary Public in and for said county and state, on this day personally appeared, Evelyn Vela, owner, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the 21st day of September 2021.



Joanna Avery
Notary Public in and for the State of Texas
My Commission Expires: 06/22/2022



You may want to consider settling the Right-of-Way issue with the City before deciding the new East line of the Scott's new lot.



631 Water Street - Kerrville, TX
www.wellbornengineering.com

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-40-220								
590	FRANKLIN LEGAL PUBLISHING	2007687	preparation & printing of supplem	05/12/2021	310.00	310.00	09/27/2021	
590	FRANKLIN LEGAL PUBLISHING	2007767	hosting & maint. Code of Ordinan	07/01/2021	395.00	395.00	09/27/2021	
Total 10-40-220:					705.00	705.00		
10-40-500								
1700	TML ADMINISTRATIVE SERVICE	09092021	Member Service Fees 12/1/21-11/	09/09/2021	591.00	591.00	09/28/2021	
Total 10-40-500:					591.00	591.00		
10-41-500								
5090	GOVERNMENT FINANCE OFFIC	10012021	GFOA membership for 10/1/21-9/	10/01/2021	160.00	160.00	09/28/2021	
Total 10-41-500:					160.00	160.00		
10-42-220								
3770	FUND ACCOUNTING SOLUTION	21-2189	annual software subscription for m	10/01/2021	2,625.00	2,625.00	09/28/2021	
Total 10-42-220:					2,625.00	2,625.00		
10-42-600								
210	AMERICAN MUNICIPAL SERVIC	51376	MUNI COURT AUG 2021 COLLE	09/30/2021	2.31	2.31	09/24/2021	
Total 10-42-600:					2.31	2.31		
10-61-305								
6220	GLOBAL EQUIPMENT COMPAN	118149964	concrete outdoor drinking fountain	09/09/2021	2,233.00	2,233.00	09/28/2021	
Total 10-61-305:					2,233.00	2,233.00		
10-61-350								
1800	WALMART	09192021	water	09/19/2021	32.16	32.16	09/28/2021	
Total 10-61-350:					32.16	32.16		
10-61-370								
5530	UniFirst Holdings, Inc.	819 1182111	PW uniform shirts & jeans	09/21/2021	40.93	40.93	09/29/2021	
5530	UniFirst Holdings, Inc.	819 1182858	PW uniform shirts & jeans	09/28/2021	40.93	40.93	09/29/2021	
Total 10-61-370:					81.86	81.86		
10-61-430								
3970	COMPACT CONSTRUCTION EQ	P24968	tank oil, overflow cap & antifreeze/	09/10/2021	70.18	70.18	09/21/2021	
3970	COMPACT CONSTRUCTION EQ	P25093	water tank for bobcat	09/16/2021	33.20	33.20	09/21/2021	
6190	True Horsepower Diesel	2177	repair water pump & radiator on d	09/17/2021	507.27	507.27	09/17/2021	
Total 10-61-430:					610.65	610.65		
10-64-205								
1750	VERIZON WIRELESS	9888102546	PD-INTERNET VEHICLE SERVIC	09/10/2021	348.69	348.69	09/21/2021	
Total 10-64-205:					348.69	348.69		
10-64-215								
3770	FUND ACCOUNTING SOLUTION	21-2189	annual software subscription for c	10/01/2021	1,378.25	1,378.25	09/28/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10-64-215:					1,378.25	1,378.25		
10-64-310								
1600	FUELMAN	NP60791919	POLICE DEPT	09/27/2021	535.08	535.08	09/28/2021	
Total 10-64-310:					535.08	535.08		
10-64-350								
6180	Primary Arms, LLC	SO-4704445 P	uniforms for all officers-remaining	09/13/2021	655.11	655.11	09/24/2021	
Total 10-64-350:					655.11	655.11		
10-64-370								
6210	Texas Partners Bank	04162021	Grand Jury subpoena on D Hawki	04/16/2021	22.00	22.00	09/27/2021	
Total 10-64-370:					22.00	22.00		
10-64-410								
3390	BOB REEVES	102021	2013 chevy tahoe registration-PD	10/20/2021	7.50	7.50	09/28/2021	
Total 10-64-410:					7.50	7.50		
10-99-180								
850	INGRAM VOLUNTEER FIRE DEP	1099180	October 2021 monthly fee	10/01/2021	1,100.00	1,100.00	10/01/2021	
Total 10-99-180:					1,100.00	1,100.00		
10-99-193								
720	HCTC	10012021	internet service 10/1-10/31/2021	10/01/2021	134.05	134.05	09/29/2021	
720	HCTC	10012021	internet service 10/1-10/31/21 cit	10/01/2021	154.95	154.95	09/29/2021	
720	HCTC	10012021	TELEPHONE SERVICE ALL DEP	10/01/2021	390.82	390.82	09/29/2021	
1820	WEST CENTRAL WIRELESS	30571950	City Cell Phone service Sept 20-	09/20/2021	49.90	49.90	09/28/2021	
Total 10-99-193:					729.72	729.72		
10-99-199								
4560	Hill Country Cowboy Camp Meeti	10012021	land purchase-224 Highway 39 py	10/01/2021	971.49	971.49	10/01/2021	
Total 10-99-199:					971.49	971.49		
10-99-210								
4390	JANIE McDONALD	10012021	janitorial service for October 2021	10/01/2021	175.00	175.00	10/01/2021	
5530	UniFirst Holdings, Inc.	819 1182111	janitorial supplies	09/21/2021	12.65	12.65	09/29/2021	
5530	UniFirst Holdings, Inc.	819 1182858	janitorial supplies	09/28/2021	63.78	63.78	09/29/2021	
Total 10-99-210:					251.43	251.43		
10-99-230								
290	BUREAU VERITAS	09302021	215 Old Ingram loop & 345 Hwy 3	09/30/2021	476.92	476.92	10/01/2021	
290	BUREAU VERITAS	09302021	217 Old Ingram Loop & 100 Seve	09/30/2021	500.00	500.00	10/01/2021	
290	BUREAU VERITAS	09302021	511 Woodland-SFR plumbing	09/30/2021	76.92	76.92	10/01/2021	
290	BUREAU VERITAS	1566803	110 Fifth st- electrical	01/31/2021	76.92	76.92	09/28/2021	
290	BUREAU VERITAS	1566803	215 second st-solar panel	01/31/2021	160.00	160.00	09/28/2021	
290	BUREAU VERITAS	1566803	127 sixth st -electrical	01/31/2021	76.92	76.92	09/28/2021	
290	BUREAU VERITAS	1566803	127 sixth st - plumbing	01/31/2021	76.92	76.92	09/28/2021	
290	BUREAU VERITAS	1566803	207 Mineola-mechanical	01/31/2021	76.92	76.92	09/28/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
290	BUREAU VERITAS	1584186	431 Moore St- New mobile home	05/31/2021	76.92	76.92	09/28/2021	
290	BUREAU VERITAS	1584186	204 josephine st- residential additi	05/31/2021	400.00	400.00	09/28/2021	
290	BUREAU VERITAS	1584186	301 woodland- plumbing	05/31/2021	76.92	76.92	09/28/2021	
Total 10-99-230:					2,075.36	2,075.36		
10-99-610								
6200	Toss It Dumpsters LLC	000315	511 Woodland demo	09/18/2021	4,201.13	4,201.13	09/24/2021	
Total 10-99-610:					4,201.13	4,201.13		
52-80-260								
720	HCTC	10012021	WW TELEPHONE SERVICE-ska	10/01/2021	144.09	144.09	09/29/2021	
Total 52-80-260:					144.09	144.09		
52-80-270								
1050	KPUB	09222021	LIFT STATION ELECTRICITY LS	09/22/2021	146.95	146.95	09/23/2021	
Total 52-80-270:					146.95	146.95		
52-80-340								
1600	FUELMAN	NP60791919	Public Works	09/27/2021	218.12	218.12	09/28/2021	
Total 52-80-340:					218.12	218.12		
52-80-625								
6230	DAVID BANG	09242021	customer closed WW acct -refundi	09/24/2021	14.67	14.67	09/29/2021	
Total 52-80-625:					14.67	14.67		
Grand Totals:					19,840.57	19,840.57		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____