

**INGRAM CITY COUNCIL AGENDA
NOTICE OF REGULAR MEETING
TUESDAY, SEPTEMBER 21, 2021, at 6:00 P.M.
CITY HALL COUNCIL CHAMBERS, 230 HWY 39, INGRAM, TX 78025**

The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRAYER**
4. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS**
5. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

Any citizen with business not scheduled on the agenda may speak to the council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers speaking on the same subject and each speaker is limited to three minutes.

6. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Meeting held on September 7, 2021.

7. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action. None.
8. **ORDINANCES AND RESOLUTIONS:** None
9. **STAFF REPORTS:** Police Department updates
10. **INFORMATION AND DISCUSSION:** Bill Pay Register
11. **CLOSED SESSION:** The City Council will recess its open meeting and reconvene in Executive Session on the following items pursuant to the Texas Government Code.
12. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.
13. **ADJOURNMENT:**

AGENDA NOTICES:

Executive Sessions Authorized: The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

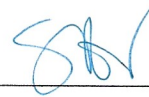
Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 17th day of September 2021, at 3:00 p.m. on the bulletin board located on the exterior wall of the Police Department's Office and on the bulletin board inside City Hall.

Agenda approved for publication by Stephanie Breckenridge, City Secretary: _____



**INGRAM CITY COUNCIL
MINUTES OF REGULAR MEETING
ON TUESDAY, SEPTEMBER 7, 2021**

1. **CALL TO ORDER:** 6:07 p.m.
2. **ROLL CALL:** Rocky Hawkins & Robert Kimbrough absent
3. **PRAYER:** Bill Warren delivered the prayer.
4. **PUBLIC HEARING:** No public comment.

Conduct a public hearing to receive comment on proposed 2021-2022 Tax Rate of .4903/100.

- a) Open public hearing and receive testimony and comments from members of the public on the proposed FY 2021-2022 Tax Rate of .4903/100 and proposed 2021-2022 Annual Budget at 6:08 p.m. No public comments.
- b) Close Public Hearing at 6:09 p.m.

5. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:** None

6. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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None

7. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Regular Meetings held on August 17, 2021 & Special Meeting held on September 2, 2021. Bridget Dale made a motion to approve minutes from city council meeting on August 17, 2021 & minutes from Special Meeting held on September 2, 2021. Bill Warren seconded and the motion carried 3 to 0 votes.

8. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action.
 - 8A. Discussion and action regarding Kerr 911 Annual Budget. Bridget Dale made a motion to approve Kerr 911 Annual Budget. David Britton seconded and the motion carried 3 to 0 votes.
 - 8B. Discussion and action regarding Ingram Municipal Court Prosecutor. Bill Warren made a motion to hire Neel Law Firm as Municipal Court Prosecutor. Bridget Dale seconded and the motion carried 3 to 0 votes.

8C. Regarding construction award for the City of Ingram Proposed Wastewater Improvements Phase III project. Bridget Dale made a motion to award Phase III Wastewater Improvement construction contract to low bidder Skyblue Utilities. Bill Warren seconded and the motion carried 3 to 0 votes.

9. **ORDINANCES AND RESOLUTIONS:**

9A. Regarding passage of Ordinance No. 2021-8 adopting a budget for the fiscal year 2021-2022 beginning October 1, 2021 and ending September 30, 2022, appropriating the various revenue and expenditure amounts thereof, and repealing all ordinances or parts of ordinances in conflict therewith and providing for an effective date. Bridget Dale moved that the Fiscal Year 2021-22 Budget of the City of Ingram hereby be approved and adopted. David Britton seconded and the motion carried with following roll call vote:

Bill Warren	Aye
Kathy Rider	Aye
Rocky Hawkins	Absent
Robert Kimbrough	Absent

9B. Regarding passage of Ordinance No. 2021-9 levying ad valorem taxes for the use and support of the municipal government for the City of Ingram, Texas, for the fiscal year 2021-2022, providing for and apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. Bill Warren made a motion to approve Ordinance No. 2021-9 levying ad valorem taxes for the use and support of the municipal government for the City of Ingram, Texas, for the fiscal year 2021-2022. Bridget Dale seconded and the motion carried with the following roll call vote:

David Britton	Aye
Kathy Rider	Aye
Rocky Hawkins	Absent
Robert Kimbrough	Absent

9. **STAFF REPORTS:** Police Chief Twiss delivered police stats and department updates: Jensen family donated snow chains to the police department and vacant position has been filled.

10. **INFORMATION AND DISCUSSION:** Bill Pay Register

11. **CLOSED SESSION:** The City Council will recess its open meeting and reconvene in Executive Session on the following items pursuant to Texas Government Code 551.071 (legal advice/consultation): None

12. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.

13. **ADJOURNMENT:** Bill Warren made a motion to adjourn at 6:27 p.m. Bridget Dale seconded and the motion carried 5 to 0 votes.

Executive Sessions Authorized: The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

Approved By: _____ September 21, 2021
Kathy Rider, Mayor

Attest: _____
Stephanie Breckenridge, City Secretary

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-40-310								
1760	Card Service Center	08292021-383	DVD paper sleeves	08/29/2021	7.99	7.99	09/13/2021	
1760	Card Service Center	08292021-383	recordable CD's & super glue	08/29/2021	25.93	25.93	09/13/2021	
Total 10-40-310:					33.92	33.92		
10-41-201								
330	CASELLE	111973	Contract Support & Maintenance f	09/01/2021	313.50	313.50	09/09/2021	
Total 10-41-201:					313.50	313.50		
10-42-300								
1760	Card Service Center	08292021-383	stamp refill ink & permanent mark	08/29/2021	14.82	14.82	09/13/2021	
Total 10-42-300:					14.82	14.82		
10-61-230								
240	AQUA TEXAS	09102021	EVENT GROUND WATER 8/06-9/	09/10/2021	31.26	31.26	09/14/2021	
240	AQUA TEXAS	09102021	SH 39 & SH 27 Intersection 8/06-	09/10/2021	32.14	32.14	09/14/2021	
240	AQUA TEXAS	09102021	CITY PARK WATER 8/06/2021-9/	09/10/2021	42.59	42.59	09/14/2021	
1050	KPUB	09082021	CITY PARK electricity 8/06-9/05/2	09/08/2021	74.77	74.77	09/13/2021	
1050	KPUB	09082021	Event grounds electricity 8/06-09/	09/08/2021	22.44	22.44	09/13/2021	
200	REPUBLIC SERVICES #859	0859-00291177	City park garbage service 9/01-9/	08/31/2021	119.64	119.64	09/08/2021	
Total 10-61-230:					322.84	322.84		
10-61-305								
1570	T J MOORE LUMBER YARD	08312021	10 pk of fluoresent bulbs,8 keys	08/31/2021	66.29	66.29	09/09/2021	
Total 10-61-305:					66.29	66.29		
10-61-325								
1570	T J MOORE LUMBER YARD	08312021	cleaning towels	08/31/2021	14.99	14.99	09/09/2021	
Total 10-61-325:					14.99	14.99		
10-61-360								
1760	Card Service Center	08292021-383	9-12" round city stickers	08/29/2021	171.00	171.00	09/13/2021	
1570	T J MOORE LUMBER YARD	08312021	safety glasses	08/31/2021	11.99	11.99	09/09/2021	
Total 10-61-360:					182.99	182.99		
10-61-370								
5530	UniFirst Holdings, Inc.	819 1180593	PW uniform shirts & jeans	09/07/2021	35.06	35.06	09/17/2021	
5530	UniFirst Holdings, Inc.	819 1181353	PW uniform shirts & jeans	09/14/2021	35.06	35.06	09/17/2021	
Total 10-61-370:					70.12	70.12		
10-61-380								
1570	T J MOORE LUMBER YARD	08312021	WD40 & key rings	08/31/2021	17.24	17.24	09/09/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10-61-380:					17.24	17.24		
10-61-400								
100	A & A TIRE	08312021	inspection for unmarked city tahoe	08/31/2021	7.00	7.00	09/09/2021	
1760	Card Service Center	08292021-383	vehicle registration for 2009 City T	08/29/2021	8.50	8.50	09/13/2021	
Total 10-61-400:					15.50	15.50		
10-61-440								
1280	PATHMARK TRAFFIC PRODUCT	10529	4 - No Parking Anytime signs & 4 -	08/31/2021	265.30	265.30	09/15/2021	
Total 10-61-440:					265.30	265.30		
10-61-520								
1760	Card Service Center	08292021-383	TX Code Enforcement Officer test	08/29/2021	50.00	50.00	09/13/2021	
Total 10-61-520:					50.00	50.00		
10-61-600								
1790	VULCAN MATERIALS COMPANY	62355578	2 loads of cold mix	09/07/2021	3,197.03	3,197.03	09/14/2021	
Total 10-61-600:					3,197.03	3,197.03		
10-64-230								
1760	Card Service Center	09232021-126	meals during training-Twiss	08/29/2021	21.40	21.40	09/10/2021	
1760	Card Service Center	09232021-126	meals during training-Twiss	08/29/2021	12.76	12.76	09/10/2021	
Total 10-64-230:					34.16	34.16		
10-64-250								
510	FAMILY PRACTICE	09012021	employment physical screening fo	09/01/2021	590.00	590.00	09/16/2021	
Total 10-64-250:					590.00	590.00		
10-64-260								
4680	AXON ENTERPRISE, INC.	INUS005112	taser cartridges	08/03/2021	550.08	550.08	09/08/2021	
970	KERR COUNTY SHERIFF'S DEP	09022021	August 2021 INMATE BILLING	09/02/2021	200.00	200.00	09/16/2021	
Total 10-64-260:					750.08	750.08		
10-64-310								
1600	FUELMAN	09132021	POLICE DEPT	09/13/2021	791.79	791.79	09/13/2021	
Total 10-64-310:					791.79	791.79		
10-64-312								
1760	Card Service Center	09232021-126	new computer	08/29/2021	849.95	849.95	09/10/2021	
Total 10-64-312:					849.95	849.95		
10-64-350								
1760	Card Service Center	09232021-126	embroidery for 3 uniform shirts	08/29/2021	60.00	60.00	09/10/2021	
6180	Primary Arms, LLC	SO-4704445	uniforms for all officers	09/13/2021	6,945.75	6,945.75	09/17/2021	
Total 10-64-350:					7,005.75	7,005.75		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-64-360								
1760	Card Service Center	09232021-126	9V rechargeable battery pack w/b	08/29/2021	31.36	31.36	09/10/2021	
6180	Primary Arms, LLC	SO-4695333	3 Duty Gun Glockes, 4 right hande	09/09/2021	1,638.22	1,638.22	09/17/2021	
Total 10-64-360:					1,669.58	1,669.58		
10-64-410								
100	A & A TIRE	08312021	mount & replace tires on units 3 &	08/31/2021	246.56	246.56	09/09/2021	
100	A & A TIRE	08312021	inspection for unmarked tahoe	08/31/2021	7.00	7.00	09/09/2021	
Total 10-64-410:					253.56	253.56		
10-64-436								
950	KERR COUNTY	09152021	radio dispatch service FY 20-21	09/15/2021	12,000.00	12,000.00	09/17/2021	
Total 10-64-436:					12,000.00	12,000.00		
10-64-530								
1760	Card Service Center	09232021-126	Annotated Criminal Laws of TX Le	08/29/2021	233.00	233.00	09/10/2021	
1760	Card Service Center	09232021-126	TX Police Chief Leadership series	08/29/2021	175.00	175.00	09/10/2021	
1760	Card Service Center	09232021-126	#3187 Legislative update	08/29/2021	32.00	32.00	09/10/2021	
1760	Card Service Center	09232021-126	command staff leadership series-	08/29/2021	76.73	76.73	09/10/2021	
1760	Card Service Center	09232021-126	legislative update class-Robertson	08/29/2021	32.00	32.00	09/10/2021	
1760	Card Service Center	09232021-126	fuel	08/29/2021	53.91	53.91	09/10/2021	
1760	Card Service Center	09232021-126	hotel stay during training-Twiss	08/29/2021	352.54	352.54	09/10/2021	
Total 10-64-530:					955.18	955.18		
10-64-900								
1760	Card Service Center	09232021-126	Fire investigator 2nd addition boo	08/29/2021	165.00	165.00	09/10/2021	
Total 10-64-900:					165.00	165.00		
10-64-930								
1760	Card Service Center	09232021-126	basic property technician online c	08/29/2021	55.00	55.00	09/10/2021	
1760	Card Service Center	09232021-126	basic property technician online c	08/29/2021	55.00	55.00	09/10/2021	
1760	Card Service Center	09232021-126	TX Police Assoc PIA seminar	08/29/2021	15.00	15.00	09/10/2021	
1760	Card Service Center	09232021-126	TCIC/TLETS Mobile access opera	08/29/2021	50.00	50.00	09/10/2021	
1760	Card Service Center	09232021-126	body worn camera training- Z Rod	08/29/2021	30.00	30.00	09/10/2021	
1760	Card Service Center	09232021-126	command staff leadership series-	08/29/2021	218.27	218.27	09/10/2021	
Total 10-64-930:					423.27	423.27		
10-99-140								
1760	Card Service Center	08292021-383	2 Intel computers	08/29/2021	1,499.90	1,499.90	09/13/2021	
1760	Card Service Center	09232021-126	3 computer monitors- 2 for PD & 1	08/29/2021	403.22	403.22	09/10/2021	
4580	HCTC	18563	tech support	09/07/2021	95.00	95.00	09/14/2021	
Total 10-99-140:					1,998.12	1,998.12		
10-99-150								
570	FOSS PEST CONTROL	17755	Pest Control	09/03/2021	85.00	85.00	09/09/2021	
Total 10-99-150:					85.00	85.00		
10-99-160								
240	AQUA TEXAS	09102021	CITY HALL WATER 8/06/2021-9/0	09/10/2021	36.23	36.23	09/14/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1050	KPUB	09082021	CITY HALL ELECTRICITY 8/06-9/	09/08/2021	495.69	495.69	09/13/2021	
200	REPUBLIC SERVICES #859	0859-0029084	City hall garbage service 09/01-09	08/31/2021	82.50	82.50	09/08/2021	
Total 10-99-160:					614.42	614.42		
10-99-194								
1300	PITNEY BOWES GLOBAL FINAN	09052021	Postage Machine Lease 07/10-10/	09/05/2021	197.70	197.70	09/14/2021	
Total 10-99-194:					197.70	197.70		
10-99-197								
1050	KPUB	09082021	street lights 8/11-9/08/2021	09/08/2021	488.65	488.65	09/13/2021	
Total 10-99-197:					488.65	488.65		
10-99-210								
5530	UniFirst Holdings, Inc.	819 1180593	janitorial supplies	09/07/2021	11.29	11.29	09/17/2021	
5530	UniFirst Holdings, Inc.	819 1181353	janitorial supplies	09/14/2021	11.29	11.29	09/17/2021	
Total 10-99-210:					22.58	22.58		
10-99-240								
1760	Card Service Center	09232021-126	certified mail to DPS	08/29/2021	16.54	16.54	09/10/2021	
1760	Card Service Center	09232021-126	fedex shipping for found wallet	08/29/2021	65.10	65.10	09/10/2021	
Total 10-99-240:					81.64	81.64		
10-99-410								
1760	Card Service Center	08292021-383	clear double sided tape	08/29/2021	11.99	11.99	09/13/2021	
1570	T J MOORE LUMBER YARD	08312021	key blanks & toilet auger	08/31/2021	18.28	18.28	09/09/2021	
Total 10-99-410:					30.27	30.27		
10-99-610								
1760	Card Service Center	08292021-383	Filing fees for Woodland & Moore	08/29/2021	69.94	69.94	09/13/2021	
Total 10-99-610:					69.94	69.94		
52-80-240								
330	CASELLE	111973	Contract Support & Maintenance f	09/01/2021	631.50	631.50	09/09/2021	
Total 52-80-240:					631.50	631.50		
52-80-250								
1760	Card Service Center	08292021-383	postage	08/29/2021	52.70	52.70	09/13/2021	
3160	PITNEY BOWES PURCHASE PO	09062021	POSTAGE	09/06/2021	503.50	503.50	09/14/2021	
Total 52-80-250:					556.20	556.20		
52-80-270								
1050	KPUB	09082021	LIFT STATION ELECTRICITY LS	09/08/2021	26.83	26.83	09/13/2021	
Total 52-80-270:					26.83	26.83		
52-80-280								
1870	CITY OF KERRVILLE	09102021	WW TREATMENT SERVICE 08/0	09/10/2021	21,415.74	21,415.74	09/13/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 52-80-280:					21,415.74	21,415.74		
52-80-300								
1760	Card Service Center	08292021-383	scissors, metal triangle file holder	08/29/2021	37.97	37.97	09/13/2021	
1760	Card Service Center	09232021-126	FLASH DRIVES	08/29/2021	73.98	73.98	09/10/2021	
Total 52-80-300:					111.95	111.95		
52-80-340								
1600	FUELMAN	09132021	Public Works	09/13/2021	291.37	291.37	09/13/2021	
Total 52-80-340:					291.37	291.37		
52-80-450								
2050	S&S CONTOLS AND MOTORS	125329	replace pressure transducer	09/09/2021	110.00	110.00	09/14/2021	
Total 52-80-450:					110.00	110.00		
52-80-520								
1760	Card Service Center	08292021-383	Training for WW license-Mitchell	08/29/2021	425.00	425.00	09/13/2021	
Total 52-80-520:					425.00	425.00		
Grand Totals:					57,209.77	57,209.77		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.