

**INGRAM CITY COUNCIL AGENDA
NOTICE OF REGULAR MEETING
TUESDAY, AUGUST 3, 2021 at 6:00 P.M.
CITY HALL COUNCIL CHAMBERS, 230 HWY 39, INGRAM, TX 78025**

The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

1. **CALL TO ORDER:**

2. **ROLL CALL:**

3. **PRAYER:**

4. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:**

5. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

Any citizen with business not scheduled on the agenda may speak to the council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers speaking on the same subject and each speaker is limited to three minutes.

6. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Regular Meetings held on July 20, 2021.

7. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action.

7A. Discussion and action regarding forensic audit. (Don Allman)

7B. Discussion and action regarding regular full time employee minimum hours per week and related City benefits. (Rocky Hawkins)

8. **ORDINANCES AND RESOLUTIONS:**

8A. Discussion and action regarding Ordinance regulating grease traps in the City of Ingram. (Mayor Kathy Rider)

8B. Discussion and action regarding Ordinance regulating camping. (Mayor Kathy Rider)

9. **STAFF REPORTS:** Police Department updates

10. INFORMATION AND DISCUSSION: Bill Pay Register

11. WORKSHOPS:

12. CLOSED SESSION: The City Council will recess its open meeting and reconvene in Executive Session on the following items pursuant to the Texas Government Code.

13. OPEN SESSION: The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.

14. ADJOURNMENT:

AGENDA NOTICES:

Executive Sessions Authorized: The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

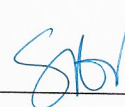
Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 30th day of July 2021, at 3:00 p.m. on the bulletin board located on the exterior wall of the Police Department's Office and on the bulletin board inside City Hall.

Agenda approved for publication by Stephanie Breckenridge, City Secretary: _____



**INGRAM CITY COUNCIL
MINUTES OF REGULAR MEETING
ON TUESDAY, JULY 20, 2021**

1. **CALL TO ORDER:** 6:00 p.m.
2. **ROLL CALL:** All present
3. **PRAYER:** Bill Warren delivered the prayer.
4. **PUBLIC HEARING:** 6:01 p.m.

Public hearing, discussion, and possible action on an order to repair or demolish the structure(s) located at 212 Way Dr. in accordance with Article 3.03 of the City's Code of Ordinances. Marissa Rodriguez spoke to the council regarding her recent update on the property. Kathy Rider moved that the Council finds that the following facts exist:

1. That the building located at 212 Way Dr., is substandard and a public nuisance; and;
2. That the conditions set forth in the building inspector's report and presentation exist to the extent that the life, health, property, or safety of the public (and, if applicable, that occupants of the building(s) are endangered); and
3. The condition of the building(s) are such that the building(s) are substandard to the point that it would be unreasonable to attempt to repair the building(s), and that the building(s) should be abated by demolishing and/or removing the buildings from the property;
4. That the building is unfit for human habitation, and the life, health, property, and safety of the occupants are endangered, and that the building should be secured until the work is completed;

I further move that the Council order:

1. The owner to demolish or remove the building and all debris within 30 days; and
2. That the premises be cleaned and maintained free of all trash and debris within 30 days; and
3. If the owner fails to demolish or remove the building within 30 days,
4. The building be immediately secured to prevent unauthorized entry until such repairs or demolition is completed.

Bill Warren seconded and the motion carried 6 to 0 votes.

Public hearing, discussion, and possible action on an order to repair or demolish the structure(s) located at 511 Woodland in accordance with Article 3.03 of the City's Code of Ordinances. No public comment. Mayor Kathy Rider moved that the Council find that the following facts exist:

1. That the building located 511 Woodland is substandard and a public nuisance; and
2. That the conditions set forth in the building inspector's report and presentation exist to the extent that the life, health, property, or safety of the public (and if applicable, that occupants of the building(s) are endangered); and
3. That the owner has been given a reasonable opportunity in the past to make necessary repairs and there is no reasonable probability that the building(s) will be repaired within a reasonable period of time if additional time is given;
4. That the building is unfit for human habitation, and the life, health, property, and safety of the occupants are endangered, and that the building should be secured until the work is completed;

I Further move that the Council order:

1. The owner to demolish or remove the building and all debris within 30 days; and
2. That the premises be cleaned and maintained free of all trash and debris within thirty 30 days; and
3. If the owner fails to demolish or remove the building within 30 days, the City shall demolish the building at its expense and place a lien on the property to recover its cost.
4. The building is to be immediately secured to prevent unauthorized entry until such repairs or demolition is completed.

David Britton seconded and the motion carried 6 to 0 votes.

Public hearing, discussion, and possible action on an order to repair or demolish the structure(s) located at 443 Moore St. in accordance with Article 3.03 of the City's Code of Ordinances. No public comment.

Mayor Kathy Rider moved that the Council find that the following facts exist:

1. That the building located 511 Woodland is substandard and a public nuisance; and
2. That the conditions set forth in the building inspector's report and presentation exist to the extent that the life, health, property, or safety of the public (and if applicable, that occupants of the building(s) are endangered); and
3. That the owner has been given a reasonable opportunity in the past to make necessary repairs and there is no reasonable probability that the building(s) will be repaired within a reasonable period of time if additional time is given;
4. That the building is unfit for human habitation, and the life, health, property, and safety of the occupants are endangered, and that the building should be secured until the work is completed;

I Further move that the Council order:

1. The owner to demolish or remove the building and all debris within 30 days; and
2. That the premises be cleaned and maintained free of all trash and debris within thirty 30 days; and
3. If the owner fails to demolish or remove the building within 30 days, the City shall demolish the building at its expense and place a lien on the property to recover its cost.
4. The building is to be immediately secured to prevent unauthorized entry until such repairs or demolition is completed.

Robert Kimbrough seconded and the motion carried 6 to 0 votes.

5. CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS: None

6. VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:

Any citizen with business not scheduled on the agenda may speak to the council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers speaking on the same subject and each speaker is limited to three minutes.

7. CONSENT AGENDA:

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Regular Meetings held on July 6, 2021

Rocky Hawkins made a motion to approve minutes from City Council Regular Meetings held on July 6, 2021. Bill Warren seconded and the motion carried 5 to 0 votes.

8. CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS: The following items are for discussion, consideration and possible action.

8A. Regarding wastewater connection for property located at 3287 Junction Highway. David Britton made a motion to recognize the property located 3287 Junction Highway as non-residential and require the wastewater system access fee. Robert Kimbrough Seconded and the motion carried 5 to votes.

8B. Regarding wastewater connection and building permit for property located at 300 Woodland. Robert Kimbrough made a motion to recognize property located at 300 Woodland as non-residential and require the wastewater system access fee. Bill Warren seconded and the motion carried 5 to 0 votes.

8C. Regarding KCAD 2022 Budget. Bridget Dale made a motion to approve KCAD 2022 Budget. Bill Warren seconded and the motion carried 4 to 1 votes.

8D. Regarding renewal of Municipal Court Judge contract. Bridget Dale made a motion to renew Municipal Court Judge contract. Bill Warren seconded and the motion did not carry at 2-3 votes.

9. **ORDINANCES AND RESOLUTIONS:** None

10. **STAFF REPORTS:** Police Chief Twiss delivered police stats and department updates.

11. **INFORMATION AND DISCUSSION:** Bill Pay Register
Mayor announced city received authorization from USDA to begin bidding process for Phase II Wastewater Project.

12. **WORKSHOPS:** None

13. **CLOSED SESSION:** The City Council will convene into Closed Session as authorized by Texas Government Code Section 551.071 to consult with the City Attorney regarding legal matters concerning Cause No. 19355B John Sheffield v. City of Ingram. Council retired into executive session at 6:57 p.m.

14. **OPEN SESSION:** The City Council will reconvene into Open Session for discussion and possible action regarding a settlement offer in Cause No. 19355B John Sheffield v. City of Ingram. Council reconvened in open session at 7:09 p.m. Robert Kimbrough made a motion to decline settlement offer in Cause No. 19355B John Sheffield vs. City of Ingram. David Britton seconded and the motion carried 4 to 0 vote with one abstention.

15. **ADJOURNMENT:** Robert Kimbrough made a motion to adjourn at 7:10 p.m. Bill Warren seconded and the motion carried 5 to 0 votes.

Executive Sessions Authorized: The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

Approved By: _____ August 3, 2021
Kathy Rider, Mayor

Attest: _____
Stephanie Breckenridge, City Secretary

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-42-200								
1840	WILLIAM E RAGSDALE	08012021	July 2021 monthly fee	08/01/2021	600.00	600.00	07/30/2021	
Total 10-42-200:					600.00	600.00		
10-61-370								
5530	UniFirst Holdings, Inc.	819 1175262	PW uniform shirts & jeans	07/20/2021	35.06	35.06	07/29/2021	
5530	UniFirst Holdings, Inc.	819 1176038	PW uniform shirts & jeans	07/27/2021	37.06	37.06	07/29/2021	
Total 10-61-370:					72.12	72.12		
10-64-205								
1750	VERIZON WIRELESS	9883759833	PD-INTERNET VEHICLE SERVIC	07/10/2021	348.69	348.69	07/19/2021	
Total 10-64-205:					348.69	348.69		
10-64-260								
970	KERR COUNTY SHERIFF'S DEP	07062021	June 2021 INMATE BILLING	07/06/2021	300.00	300.00	07/29/2021	
Total 10-64-260:					300.00	300.00		
10-64-300								
1350	Quill	17840699	printer ink, post-it tabs & label ma	07/06/2021	191.16	191.16	07/29/2021	
Total 10-64-300:					191.16	191.16		
10-99-160								
1450	SHRED-IT	8182411947	June 2021 service	07/15/2021	131.52	131.52	07/29/2021	
Total 10-99-160:					131.52	131.52		
10-99-180								
850	INGRAM VOLUNTEER FIRE DEP	08012021	August 2021 monthly fee	08/01/2021	1,100.00	1,100.00	07/30/2021	
Total 10-99-180:					1,100.00	1,100.00		
10-99-193								
720	HCTC	08012021	internet service 08/1-08/31/2021	08/01/2021	134.05	134.05	07/29/2021	
720	HCTC	08012021	internet service 08/1-08/31/21 cit	08/01/2021	154.95	154.95	07/29/2021	
720	HCTC	08012021	TELEPHONE SERVICE ALL DEP	08/01/2021	393.54	393.54	07/29/2021	
1820	WEST CENTRAL WIRELESS	30556358	City Cell Phone service July 20- A	07/20/2021	108.16	108.16	07/29/2021	
Total 10-99-193:					790.70	790.70		
10-99-199								
4560	Hill Country Cowboy Camp Meeti	08012021	land purchase-224 Highway 39 py	08/01/2021	971.49	971.49	07/30/2021	
Total 10-99-199:					971.49	971.49		
10-99-210								
4390	JANIE McDONALD	08012021	janitorial service for August 2021	08/01/2021	175.00	175.00	07/30/2021	
5530	UniFirst Holdings, Inc.	819 1175262	janitorial supplies	07/20/2021	11.29	11.29	07/29/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5530	UniFirst Holdings, Inc.	819 1176038	janitorial supplies	07/27/2021	11.29	11.29	07/29/2021	
Total 10-99-210:					197.58	197.58		
10-99-410								
6070	QUALITY KEY SERVICE	30706	rekey lock cylinders at city hall	07/28/2021	248.30	248.30	07/29/2021	
Total 10-99-410:					248.30	248.30		
10-99-630								
6080	KIMBERLY AARON	08012021	customer canceled park reservati	08/01/2021	200.00	200.00	07/30/2021	
Total 10-99-630:					200.00	200.00		
52-80-270								
720	HCTC	08012021	WW TELEPHONE SERVICE-ska	08/01/2021	144.75	144.75	07/29/2021	
1050	KPUB	07282021	LIFT STATION ELECTRICITY LS	07/28/2021	168.41	168.41	07/29/2021	
Total 52-80-270:					313.16	313.16		
52-80-625								
6090	Brinkman Preferred Properties	07202021	customer closed WW acct @ 105	07/20/2021	72.17	72.17	07/30/2021	
Total 52-80-625:					72.17	72.17		
Grand Totals:					5,536.89	5,536.89		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.