

**INGRAM CITY COUNCIL AGENDA  
NOTICE OF REGULAR MEETING  
TUESDAY, FEBRUARY 16, 2021 at 6:00 P.M.  
CITY HALL COUNCIL CHAMBERS, 230 HWY 39, INGRAM, TX 78025**

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The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

**\*\*\*Mask or other facial covering and social distancing are required in the council chambers.\*\*\***

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1. **CALL TO ORDER:**
  2. **ROLL CALL:**
  3. **PRAYER:**
  4. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:**
  5. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

Any citizen with business not scheduled on the agenda may speak to the council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers speaking on the same subject and each speaker is limited to three minutes.

6. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Regular Meetings held on February 2, 2021  
Minutes from Workshop held on February 1, 2021  
Minutes from Workshop held on February 8, 2021

7. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action.
- 7A. Discussion and action creating new Public Works Position & associated budget amendment. (John Cantwell)
  - 7B. Discussion and action regarding engagement letter with Bovey & Cochran PLLC for city legal services. (John Cantwell)
  - 7C. Discussion and action regarding engagement letter with Donald Allman, CPA. (John Cantwell)

8. **ORDINANCES AND RESOLUTIONS:**

9. **STAFF REPORTS:**

10. **INFORMATION AND DISCUSSION:** Bill Pay Register

11. **WORKSHOPS:**

12. **CLOSED SESSION:** City Council will recess its open meeting and reconvene in Closed Session:  
a) Pursuant to Texas Government Code Section 551.071(1) – for consultation with the City Attorney

13. **OPEN SESSION:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.

14. **ADJOURNMENT:**

**AGENDA NOTICES:**

**Executive Sessions Authorized:** The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

**Closed Sessions Authorized:** This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 11<sup>th</sup> day of February 2021, at 3:00 p.m. on the bulletin board located on the exterior wall of the Police Department's Office and on the bulletin board inside City Hall.

Agenda approved for publication by Stephanie Breckenridge, City Secretary: \_\_\_\_\_



**INGRAM CITY COUNCIL  
MINUTES OF REGULAR MEETING  
ON TUESDAY, FEBRUARY 2, 2021**

1. **CALL TO ORDER:** 6:03 p.m.
2. **ROLL CALL:** All present
3. **PRAYER** by Randy Dean
4. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:** None
5. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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None

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All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the Mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Minutes from City Council Regular Meetings held on January 19, 2021 & Minutes from Workshop held on Monday, January 25, 2021. Claud Jordan made a motion to approve minutes from City Council Regular Meetings held on January 19, 2021 & Minutes from Workshop held on Monday, January 25, 2021. Robert Kimbrough seconded and the motion carried 5 to 0 votes.

7. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:** The following items are for discussion, consideration and possible action.

Discussion and action Ordering Special Election on May 1, 2021 for the purpose of electing Mayor for unexpired term. John Cantwell made a motion to Order Special Election on May 1, 2021 for the purpose of electing Mayor for unexpired term. Rocky Hawkins seconded and the motion carried 5 to 0 votes.

*Discusión y acción Ordenar Elección Especial para el 1 de mayo de 2021 eligiendo al Alcalde por un período no vencido. John Cantwell hizo una moción para ordenar elecciones especiales el 1 de mayo de 2021 con el propósito de elegir Alcalde por un período no vencido. Rocky Hawkins apoyó y la moción obtuvo 5 votos contra 0.*

8. **ORDINANCES AND RESOLUTIONS:**

9. **STAFF REPORTS:** Police Chief Twiss delivered the Annual Racial Profiling Report.
10. **INFORMATION AND DISCUSSION:** Bill Pay Register
11. **WORKSHOPS:** Next workshop February 8, 2021 & no workshop will be held on February 15, 2021.
12. **CLOSED SESSION:** City Council recessed its open meeting and convened in Closed Session at 6:37 p.m.
- a) Pursuant to Texas Government Code Section 551.071(1) – for consultation with the City Attorney regarding pending or contemplated litigation and 551.071(2) to receive legal advice regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code, to include the following matters:
- 12A. Third party engineers report from LOC Consultants on wastewater system. No action taken.
- 12B. Discuss legal impact and liability related to disclosure of attorney/client privileged information, confidential information and handling of city records by city officials and staff. No action taken.
13. **RECONVENE REGULAR SESSION:** The City Council reconvened into Regular Session at 7:47 p.m. at the conclusion of the Executive Session and may take action, as necessary, based on discussions held in closed session under Item 12.
15. **ADJOURNMENT:** Claud Jordan made a motion to adjourn at 7:47 p.m. David Britton seconded and the motion carried 5 to 0 votes.

**Executive Sessions Authorized:** The City Council for the City of Ingram reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

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Approved By: \_\_\_\_\_ February 16, 2021  
Kathy Rider, Mayor

Attest: \_\_\_\_\_  
Stephanie Breckenridge, City Secretary

**INGRAM CITY COUNCIL  
MINUTES OF WORKSHOP  
ON MONDAY, FEBRUARY 1, 2021**

**CALL TO ORDER:** 4:04 p.m.

John Cantwell absent; Claud Jordan arrived at 4:19 p.m.

**1. VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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None

**2. WORKSHOPS:**

Discussion of city business:

- Regarding Public Works Staffing-filling a new full-time position in Public Works was discussed.
- Discussion regarding Bovey & Cochran Law Firm- to be placed on next regular scheduled agenda.
- Discussion regarding Municipal Court Prosecutor-to be placed on next agenda to hire Harold Danford.
- New Projects to be placed on next agenda-all items listed above will be placed on the next agenda.

**3. INFORMATION & DISCUSSION:**

- 4. ADJOURNMENT:** Claud Jordan made amotion to adjourn at 7:20 p.m. Robert Kimbrough seconded and the motion carried 4 to 0 votes.

Approved By: \_\_\_\_\_ February 16, 2021  
Kathy Rider, Mayor

Attest: \_\_\_\_\_  
Stephanie Breckenridge, City Secretary

**INGRAM CITY COUNCIL  
MINUTES OF WORKSHOP  
ON MONDAY, FEBRUARY 8, 2021**

**CALL TO ORDER:** 4:04 p.m.

All present- Claud Jordan arrived at 4:19 p.m. & Rocky Hawkins arrived at 4:26 p.m.

**1. VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

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None

**2. WORKSHOPS:**

Discussion of city business:

- Discussion regarding update on Public Works Staffing – this item will be placed on the next regular scheduled meeting for discussion and action.
- Discussion regarding update on CPA-Don Allman – CPA Don Allman will start on audit late April and engagement letter will be placed on the next agenda.
- New Projects to be placed on next agenda-Wastewater Rates, Ordinances, Easter event and Building Inspectors

**3. INFORMATION & DISCUSSION:**

- 4. ADJOURNMENT:** Rocky Hawkins made amotion to adjourn at 5:10 p.m. Robert Kimbrough seconded and the motion carried 5 to 0 votes.

Approved By: \_\_\_\_\_ February 16, 2021  
Kathy Rider, Mayor

Attest: \_\_\_\_\_  
Stephanie Breckenridge, City Secretary



**BOVEY & COCHRAN**  
— PLLC —

February 8, 2021

Hon. Kathy Rider, Mayor  
Hon. City Councilmembers  
City of Ingram  
230 Hwy. 39  
Ingram, TX 78025

**Re: Engagement Letter for Legal Services – City Attorney, General Counseling**

Dear Mayor Rider and Councilmembers:

On behalf of Bovey & Cochran, PLLC, I want to thank you for the opportunity to serve as City Attorney for the City of Ingram.

The purpose of this letter and the enclosed Terms of Engagement is to memorialize our understanding with respect to the specific nature of our attorney-client relationship. Please review these documents carefully and contact me if you have any questions.

**Identity of Client:**

City of Ingram, Texas

**Nature & Scope of Representation:**

While in the future we may be directed to represent you on more specific matters, our present relationship can be described as follows:

Serve as City Attorney and provide general legal services for the City of Ingram.

**Financial Arrangements:**

The hourly rate for all attorneys at our firm who work on City of Ingram matters will be one hundred and sixty-five dollars (\$165.00) per hour. No retainer is necessary prior to our firm performing legal services. Our law firm bills in increments of a tenth of an hour. You will receive a detailed monthly accounting of services rendered by the firm.

**Duration:**

The terms established by this Letter of Engagement are perpetual, and shall continue until modified by mutual consent of the Client and the firm. Acceptance of these standard

terms does not preclude the Client or our firm from proposing alternative arrangements at a later date.

**Acceptance of Terms:**

If this arrangement is acceptable to you, please sign this letter and return it to me at your earliest convenience. I am truly honored that you are willing to make my firm part of your legal team. If you would like to contact me, please call (512) 904-9441, or e-mail me at [luke@boveycochran.com](mailto:luke@boveycochran.com).

Sincerely,

*/s/ Luke A. Cochran*

Luke A. Cochran

**AGREED TO & ACCEPTED:**

By: \_\_\_\_\_  
Hon. Kathy Rider, Mayor  
City of Ingram, Texas

Date: \_\_\_\_\_

*Please mail/email one signed agreement to Luke.*



## **TERMS OF ENGAGEMENT**

This document establishes the terms of our engagement as your attorneys. Unless modified in writing by mutual consent, these terms will be an integral part of our relationship. Therefore, we ask that you carefully review this document and contact us if you have any questions.

### **1. Scope of Work**

As the client, it is imperative that you have a clear understanding of the legal services Bovey & Cochran, PLLC ("Law Firm") will provide. Any questions that you have should be dealt with promptly. We will provide services related only to matters as to which we have been specifically engaged. The Law Firm will at all times act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of your legal matters are expressions of our best professional judgment, but are not guarantees. Such opinions are necessarily limited by our knowledge of the facts and are based on the state of the law at the time they are expressed. We cannot guarantee the success of any given matter, but we will strive to represent your interests professionally and efficiently.

### **2. Fees for Legal Services**

The charges for professional services provided by the Law Firm will typically be based upon the following: (1) the time devoted to the matter; (2) the novelty and difficulty of the questions presented; (3) the requisite experience, reputation and skill requested to deal with those questions; (4) time limitations imposed by the circumstances; (5) and the quality of the results obtained. Unless otherwise indicated in writing, our fees for legal services are determined on the basis of the hourly rates of the legal staff who perform the services. These rates may vary depending on the expertise and experience of the individual. We will notify you in writing if this fee structure is modified. Currently, the standard billing rate for all attorneys is one hundred sixty-five dollars (\$165.00) per hour; the billing rate for paralegals, legal assistants and law clerks is seventy-five dollars (\$75.00) per hour; and the billing rate for administrative support personnel is fifty-five dollars (\$55.00) per hour (fees in U.S. Dollars).

### **3. Other Charges**

All out-of-pocket expenses (such as long distance telephone charges, copying charges, travel expenses, messenger expenses, etc.) incurred by the Law Firm in connection with representing you will be billed to you as a separate item on your monthly statement.

### **4. Billing Procedures & Terms of Payment**

Our billing period begins on the 27th day of the month and ends on the 26th day of the following month. We will render periodic statements to you for legal services and expenses. We usually mail these periodic statements toward the beginning of the month following the latest date covered in the statement. Each statement is payable within thirty (30) days of its stated date and must be paid in U.S. Dollars. If any statement is not paid within thirty (30) days after its stated date, interest at the rate of 1 percent per month (12 percent per annum) will accrue on the balance due. However, if at any time 12 percent per annum exceeds the highest interest rate permitted by applicable law, then the interest rate

that will be applied to any overdue amounts will be reduced to the maximum rate permitted under applicable law. If you have any questions or concerns about any statement that we submit to you for payment, please contact me at your earliest convenience so that we can resolve any problems without delay. Typically, such issues can be resolved satisfactory with little inconvenience or formality.

**5. Termination of Services**

You have the right to terminate our services at any time upon providing written notice to us. Upon receipt of written notice will immediately cease to render additional services, as per your instructions. We reserve the right to discontinue work on pending matters or terminate our attorney-client relationship with you at any time that payment of your account becomes delinquent. We also reserve the right to withdraw when obligated by the Texas Rules of Disciplinary Conduct. Additionally, in the event that you fail to follow our advice and counsel, or otherwise fail to cooperate reasonably with us, we reserve the right to withdraw from representing you upon short notice, regardless of the then status of your matters. No termination shall relieve you of the obligation to pay fees and expenses incurred prior to such termination.

**6. Retainer**

No retainer shall be required for these matters.

**7. Retention of Documents**

Although we will attempt to retain for a reasonable time copies of most documents generated by this Law Firm, we cannot be held responsible in any way for failure to do so, and we hereby expressly disclaim any such responsibility or liability. You must retain all originals among your own files.

**8. Fee Estimates**

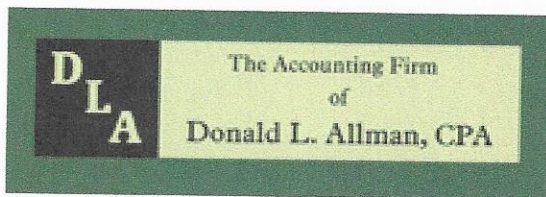
We are often requested to estimate the amount of fees and costs likely to be incurred in connection with a particular matter. Our attorneys do their best to estimate fees and expenses for particular matters when asked to do so. However, an estimate is just that, and the fees and expenses required are ultimately a function of many conditions over which we have little or no control, especially in litigation or negotiation situations where the extent of necessary legal services may depend to a significant degree upon the tactics of the opposition. Unless otherwise agreed in writing with respect to a specific matter, all estimates made by us shall be subject to your agreement and understanding that such estimates do not constitute maximum or fixed fee quotations and that the ultimate cost is frequently more or less than the amount estimated.

**9. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, USA. Venue of any case or controversy arising under or pursuant to this Engagement Letter shall be in Kerr County, Texas, USA.

**10. Questions**

If during the course of our representation you have any questions about any aspect of our arrangements, please feel entirely free to raise those questions. The Law Firm wants all of our clients to have a clear and satisfactory understanding about every aspect of our billing and payment policies. Accordingly, we encourage an open and frank discussion of any or all of the matters mentioned in this document.



Donald L. Allman, CPA, PC  
4749 Williams Drive, Ste. 322  
Georgetown, Texas 78633  
Phone: 512-422-3700  
Fax: 512-240-5460  
Email:  
dallman@donallmancpa.com

**Certified Public Accountant**

**February 3, 2021**

**To the Mayor and City Council  
City of Ingram, Tx**

**Re: Agreement to Provide Professional Forensic Accounting Services**

Thank you for your interest in retaining the professional forensic accounting services of Donald L. Allman, CPA, PC.

The purpose of this correspondence is to outline our understanding of the professional services you have requested and to provide an estimate of the related professional fees and expenses.

Donald L. Allman, CPA, PC was contacted on February 2, 2021 to discuss submitting a proposal to perform agreed upon procedures relating to forensic accounting for the City of Ingram for fiscal years ending September 30, 2018, September 30, 2019 and September 30, 2020. This engagement letter is to document the services we are to perform.

**SCOPE OF ENGAGEMENT**

You have requested our professional forensic accounting services with respect to the following:  
The Forensic audit shall include an examination of the financial records of all accounts and funds of the City of Ingram in order to ascertain if all funds are accounted for, to identify and document any instances of missing or unaccounted for revenues, to review all types of payments for proper documentation and authorization, and investigate any questionable items or transactions that appear incorrect. We will also review internal controls for processing deposits and payments with cash, credit cards, checks and any ach or direct bank transactions. We will also review accounting controls for compliance, and identify any areas of risk of fraud or misconduct, if applicable. We will also recommend appropriate accounting practices to implement, if applicable. The examination will be made in accordance with all generally accepted auditing standards for local governments by the American Institute of Certified Public Accountants and in accordance with all applicable federal and state laws. Technologies to be used in the proposal will be PPC forensic audit checklists and programs, Excel spreadsheets, and Word documents. The planning of the engagement will be customized and evolve as the examination progresses, as a result of the scope and the relevant time periods may change as the engagement progresses. We will provide assistance in identifying, reading, interpreting, and analyzing relevant data. Specific procedures will be established as the engagement progresses and additional information is obtained.

**ENGAGEMENT METHODOLOGY**

We will perform the engagement in accordance with Standard Practices for Investigative and Forensic Accounting Engagements. These standard practices require that we conduct the investigation utilizing an investigative mindset in the identification pursuit, analysis, and evaluation of information relevant to each IFA engagement, contemplating that such information may be biased, false, unreliable, and/or incomplete (S400.01) and that our findings and conclusions will be presented in an objective and unbiased manner (S600.04). The general description of the engagement approach may include a general description of documents to be reviewed and individuals to interview. The detail of this section will vary depending on the preliminary discussions and the sensitivities of the matter.

We are not aware of any conflict that would affect our impartiality.

In advance of obtaining sufficient relevant information and completing its analysis, Donald L. Allman, CPA, PC cannot provide any assurance that it will be able to support any position.

**Engagement Administration, Fees and Other**

Our professional rates vary based on the experience and role of the professionals assigned to the engagement. Actual total fees charged are based on the number of actual hours worked at the professional rates per hour. We expect to begin our audit on Approximately April 16 2021 and to issue our reports no later than July 16, 2021. Donald L Allman, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports. Our fees for these services will be at our standard hourly rates except that we agree that our gross fee will not exceed \$8,000, unless substantial additional time is found to be needed and a new fee estimate will need to be agreed upon by both parties. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel to your agreed upon procedures. Our invoices for these fees will be rendered monthly as work progresses and are payable upon presentation. In accordance with our firm policies, work may become suspended if you account becomes over 30 days past due and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification for termination, even if we have not completed our report. You will be obligated to compensate us for all work expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the agreed upon procedures. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

**REPORTING**

We will issue a written report upon completion of our agreed upon procedures of the City of Ingram. Our report will be addressed to the Mayor and City Council of the City of Ingram. We cannot provide assurance that an opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matters paragraph, or withdraw from the engagement.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with the arrangements for our agreed upon procedures including our respective responsibilities.

Acknowledged and agreed upon by the City of Ingram.

Name and Title

Date

Signature

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>10-40-310</b>								
1760	Card Service Center	01292021	wireless keyboard for City Secreta	01/29/2021	55.97	55.97	02/08/2021	
Total 10-40-310:					55.97	55.97		
<b>10-41-201</b>								
330	CASELLE	107668	Contract Support & Maintenance f	02/01/2021	313.50	313.50	02/08/2021	
Total 10-41-201:					313.50	313.50		
<b>10-41-300</b>								
1350	Quill	14092437	printer ink for finance dept	01/25/2021	98.99	98.99	02/02/2021	
Total 10-41-300:					98.99	98.99		
<b>10-42-300</b>								
1760	Card Service Center	01292021	wireless keyboard for Muni Court	01/29/2021	39.99	39.99	02/08/2021	
Total 10-42-300:					39.99	39.99		
<b>10-61-230</b>								
1050	KPUB	02102021	Event grounds electricity 1/07-2/0	02/10/2021	22.44	22.44	02/10/2021	
1050	KPUB	02102021	CITY PARK electricity 1/07-2/07/2	02/10/2021	86.81	86.81	02/10/2021	
200	REPUBLIC SERVICES #859	01312021	City park garbage service 2/01-2/	01/31/2021	115.11	115.11	02/02/2021	
Total 10-61-230:					224.36	224.36		
<b>10-61-310</b>								
1600	FUELMAN	NP59569908	Public Works	02/01/2021	129.92	129.92	02/10/2021	
Total 10-61-310:					129.92	129.92		
<b>10-61-325</b>								
1570	T J MOORE LUMBER YARD	01312021	clean up bags for park & shop tow	01/31/2021	124.93	124.93	02/04/2021	
Total 10-61-325:					124.93	124.93		
<b>10-61-370</b>								
5530	UniFirst Holdings, Inc.	819 1156673	PW uniform shirts & jeans	02/02/2021	36.06	36.06	02/10/2021	
5530	UniFirst Holdings, Inc.	819 1157478	PW uniform shirts & jeans	02/09/2021	74.76	74.76	02/10/2021	
Total 10-61-370:					110.82	110.82		
<b>10-61-380</b>								
1760	Card Service Center	01292021	Ford vertical air compressor	01/29/2021	269.99	269.99	02/08/2021	
1570	T J MOORE LUMBER YARD	01312021	chainsaw files & trash can lid	01/31/2021	14.57	14.57	02/04/2021	
Total 10-61-380:					284.56	284.56		
<b>10-61-400</b>								
100	A & A TIRE	01302021	inspection for PW truck 2012 Che	01/30/2021	7.00	7.00	02/04/2021	
3390	BOB REEVES	03012021	2006 Ford dump truck registration	03/01/2021	7.50	7.50	02/10/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10-61-400:					14.50	14.50		
<b>10-61-430</b>								
1760	Card Service Center	01292021	radiator cap for backhoe	01/29/2021	19.40	19.40	02/08/2021	
310	CARQUEST 1	9207-392254	oil, air & fuel filters for backhoe	01/07/2021	229.70	229.70	02/09/2021	
310	CARQUEST 1	9207-393885	hydraulic fluid, hose, hose fittings &	01/29/2021	180.74	180.74	02/09/2021	
Total 10-61-430:					429.84	429.84		
<b>10-61-600</b>								
1570	T J MOORE LUMBER YARD	01312021	2" GALV square plugs & cement f	01/31/2021	118.67	118.67	02/04/2021	
Total 10-61-600:					118.67	118.67		
<b>10-61-601</b>								
310	CARQUEST 1	9207-392482	50lbs oil dry used as deicer	01/11/2021	21.16	21.16	02/09/2021	
Total 10-61-601:					21.16	21.16		
<b>10-64-250</b>								
5670	Eric Cardwell, PhD	44	psychological evaluation for Rodri	01/28/2021	400.00	400.00	02/02/2021	
5670	Eric Cardwell, PhD	46	psychological evaluation for Ruiz	02/01/2021	400.00	400.00	02/02/2021	
510	FAMILY PRACTICE BILLING OF	44926	medical exam & testing for new hi	02/01/2021	326.00	326.00	02/09/2021	
510	FAMILY PRACTICE BILLING OF	61806	medical exam & testing for new hi	02/01/2021	326.00	326.00	02/09/2021	
510	FAMILY PRACTICE BILLING OF	75378	medical exam & testing for new hi	02/01/2021	110.00	110.00	02/09/2021	
Total 10-64-250:					1,562.00	1,562.00		
<b>10-64-300</b>								
1350	Quill	13888605	post it tabs & folders	01/19/2021	184.45	184.45	02/01/2021	
1350	Quill	14034860	label tape & post it tabs	01/22/2021	57.66	57.66	02/01/2021	
Total 10-64-300:					242.11	242.11		
<b>10-64-310</b>								
1760	Card Service Center	01292021	fuel for Police Dept	01/29/2021	78.52	78.52	02/08/2021	
1600	FUELMAN	NP59569908	POLICE DEPT	02/01/2021	130.69	130.69	02/10/2021	
Total 10-64-310:					209.21	209.21		
<b>10-64-312</b>								
1760	Card Service Center	01292021	annual adobe subscription for poli	01/29/2021	220.70	220.70	02/08/2021	
Total 10-64-312:					220.70	220.70		
<b>10-64-350</b>								
5300	The Police and Sheriffs Press	143704	ID cards for Twiss, fowler & harme	02/02/2021	47.92	47.92	02/08/2021	
Total 10-64-350:					47.92	47.92		
<b>10-64-360</b>								
1350	Quill	14040683	5 aluminum clipboards w/storage	01/22/2021	184.95	184.95	02/01/2021	
Total 10-64-360:					184.95	184.95		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>10-64-410</b>								
100	A & A TIRE	01302021	inspection on 2015 Chevy Tahoe	01/30/2021	7.00	7.00	02/04/2021	
3390	BOB REEVES	03012021	2012 chevy registration-PD plate	03/01/2021	7.50	7.50	02/10/2021	
310	CARQUEST 1	9207-393819	2 batteries for 2015 tahoe & batter	01/28/2021	455.97	455.97	02/09/2021	
Total 10-64-410:					470.47	470.47		
<b>10-64-510</b>								
1760	Card Service Center	01292021	crisis intervention training for offic	01/29/2021	200.00	200.00	02/08/2021	
Total 10-64-510:					200.00	200.00		
<b>10-99-100</b>								
4990	Denton Navarro Rocha Bernal & ,	37960	City Attorney-legal services for De	01/28/2021	5,659.90	5,659.90	02/08/2021	
4990	Denton Navarro Rocha Bernal & ,	37961	Professional services for Decemb	01/28/2021	38.00	38.00	02/08/2021	
Total 10-99-100:					5,697.90	5,697.90		
<b>10-99-160</b>								
1050	KPUB	02102021	CITY HALL ELECTRICITY 1/07-2/	02/10/2021	448.00	448.00	02/10/2021	
200	REPUBLIC SERVICES #859	01312021	City hall garbage service 02/01-02	01/31/2021	75.00	75.00	02/02/2021	
Total 10-99-160:					523.00	523.00		
<b>10-99-197</b>								
1050	KPUB	02102021	street lights 1/13-2/10/2021	02/10/2021	150.54	150.54	02/10/2021	
Total 10-99-197:					150.54	150.54		
<b>10-99-210</b>								
1350	Quill	14379796	paper towels & kleenex	02/04/2021	67.97	67.97	02/10/2021	
5530	UniFirst Holdings, Inc.	819 1156673	janitorial supplies	02/02/2021	11.29	11.29	02/10/2021	
5530	UniFirst Holdings, Inc.	819 1157478	janitorial supplies	02/09/2021	11.29	11.29	02/10/2021	
Total 10-99-210:					90.55	90.55		
<b>10-99-240</b>								
1760	Card Service Center	01292021	postage	01/29/2021	33.35	33.35	02/08/2021	
Total 10-99-240:					33.35	33.35		
<b>10-99-410</b>								
1760	Card Service Center	01292021	desk, hard drive, file boxes & exte	01/29/2021	229.47	229.47	02/08/2021	
1570	T J MOORE LUMBER YARD	01312021	LED light bulbs,5 QT paint & trash	01/31/2021	42.76	42.76	02/04/2021	
Total 10-99-410:					272.23	272.23		
<b>30-51-130</b>								
710	HCAF	02012021	QRTL PYMT-W KERR CO VISIT	02/01/2021	2,000.00	2,000.00	02/01/2021	
Total 30-51-130:					2,000.00	2,000.00		
<b>52-21010</b>								
4320	Aqua Texas	02032021	January 2021 reconnect fees	02/03/2021	300.00	300.00	02/04/2021	
Total 52-21010:					300.00	300.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>52-21200</b>								
5710	TIM THOMASON	02092021	applied WW deposit to final bill ref	02/09/2021	31.40	31.40	02/10/2021	
Total 52-21200:					31.40	31.40		
<b>52-80-190</b>								
4990	Denton Navarro Rocha Bernal &	38076	Professional services for Decemb	01/31/2021	7,709.92	7,709.92	02/08/2021	
Total 52-80-190:					7,709.92	7,709.92		
<b>52-80-240</b>								
330	CASELLE	107668	Contract Support & Maintenance f	02/01/2021	631.50	631.50	02/08/2021	
Total 52-80-240:					631.50	631.50		
<b>52-80-250</b>								
1760	Card Service Center	01292021	postage	01/29/2021	31.35	31.35	02/08/2021	
3160	PITNEY BOWES PURCHASE PO	02072021	POSTAGE	02/07/2021	503.50	503.50	02/10/2021	
Total 52-80-250:					534.85	534.85		
<b>52-80-270</b>								
1050	KPUB	02102021	LIFT STATION ELECTRICITY LS	02/10/2021	27.16	27.16	02/10/2021	
Total 52-80-270:					27.16	27.16		
<b>52-80-280</b>								
1870	CITY OF KERRVILLE	02102021	WW TREATMENT SERVICE 01/0	02/10/2021	18,734.66	18,734.66	02/09/2021	
Total 52-80-280:					18,734.66	18,734.66		
<b>52-80-300</b>								
1760	Card Service Center	01292021	WW filing fees-Kerr Co Clerk	01/29/2021	31.00	31.00	02/08/2021	
1570	T J MOORE LUMBER YARD	01312021	copies of WW building plans for T	01/31/2021	149.50	149.50	02/04/2021	
Total 52-80-300:					180.50	180.50		
<b>52-80-430</b>								
1760	Card Service Center	01292021	RIDGID 56513 Advanced lithium b	01/29/2021	488.91	488.91	02/08/2021	
Total 52-80-430:					488.91	488.91		
<b>52-80-625</b>								
5700	DELMA YBARRA	02052021	customer closed WW acct applied	02/05/2021	31.40	31.40	02/08/2021	
Total 52-80-625:					31.40	31.40		
Grand Totals:					42,542.44	42,542.44		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.