



INGRAM CITY COUNCIL AGENDA
JULY 3, 2023, AT 6:00 P.M.
INGRAM CITY HALL
230 HWY 39, INGRAM TX 78025
REGULAR COUNCIL MEETING

The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting. Please contact the City Secretary's office at 830-367-5115 for further information.

CALL TO ORDER:

By Mayor Claud Jordan

ROLL CALL:

PRAYER:

1. **CITY EVENTS, ANNOUNCEMENTS AND PROCLAMATIONS:**

2. **VISITORS/CITIZENS FORUM: COMMENT PERIOD-LIMITED TO THREE (3) MINUTES TOTAL:**

3. **CONSENT AGENDA:**

All items listed below within the consent agenda are considered to be routine by City Council and will be enacted with one motion. There will be no separate discussion of items unless the mayor or council member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

Possible action to approve minutes from Ingram City Council Regular Meeting held on June 20, 2023.

4. **CONSIDERATION AND POSSIBLE ACTION ON BUSINESS ITEMS:**

- 4 A. Phase III Wastewater update. (Gregory White)
- 4 B. Noise ordinance (Kevin Theis)
- 4 C. Letter to business owners regarding the eclipses. (Councilwoman Brown)
- 4 D. Posting of "No Vagrancy" sign(s) at the City Park. (R. Nix)
- 4 E. Cost to build restrooms at event grounds. (R. Nix)

5. **ORDINANCES AND RESOLUTIONS:**

- 5 A. Change side and back property setback line from 5' to 10'. (R Nix)

§ 3.04.032 Setback lines.

All property on which there are or will have structures shall have the following setback lines:

(1) Along the entire property line fronting on a street, there shall be a setback line of twenty (20) feet from the property line.

(2) Along the side and back property lines, there shall be a setback line of *ten (10)* feet extending the full depth of a lot or parcel that is not adjacent to a street or other public right-of-way.

(3) Along the side of a property where the side of the building is adjacent to a street or other public right-of-way, there shall be a setback line of not less than ten (10) feet extending the full depth of the property.
(Ordinance 110607, sec. II(C), adopted 11/6/07)

5 B. Update abatement height of weeds from 48 inches to 18 inches. (R Nix)

(d) Notwithstanding the previous provisions in this article regarding notice, the city may abate high weeds (taller than 18 inches) without notice to the owner or occupant where such weeds pose an immediate danger to the health, life, or safety of any person. If such abatement is undertaken without prior notice to owner or occupant, the city shall give notice not later than the 10th day after the weeds are abated, in the manner prescribed by Texas Health and Safety Code, section 342.006.

5 C. Add food trucks (temporary food service facility) to grease trap ordinance. (R Nix)

§ 13.02.027 **Grease traps.**

The installation, operation, and maintenance of **grease** traps must comply with the following regulations:

(1) When required. A food service establishment, or temporary food service facility, which generates **grease** or oil based products shall install a **grease** trap in accordance with city-approved design specification when:

(A) The food service establishment/temporary food service facility is initially constructed or permitted;

(B) There is a change in ownership or in occupancy of the food service establishment/temporary food service facility;

(C) There is a reconstruction of the premises/temporary food service facility;

(D) A violation of chapter 110, article IV of the city of Kerrville Code of Ordinances as incorporated by section **13.02.025**; or

(E) The food service establishment/temporary food service facility has been determined by a code enforcement/health officer to have no **grease** trap or to have a **grease** trap which is insufficiently sized such that it is reasonable to expect that the food service establishment/temporary food service facility will discharge wastes into the wastewater system in violation of chapter 110, article IV of the City of Kerrville Code of Ordinances as incorporated by section **13.02.025**.

(2) Owner liable. The owner of the food service establishment/temporary food service facility, is at all times responsible for the proper operation, cleaning, and maintenance of the **grease** trap connected to the wastewater system. Failure to properly clean and maintain a grease trap may subject the violators to penalties of up to \$2,000 per violation per day. Authority to disconnect service. In addition to all other remedies, the city shall retain the right to immediately disconnect water/waste disposal services if the city determines that a generator is introducing pollutants into the city's POTW resulting in either interference or pass-through as prohibited.



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(3) Inspection by code enforcement/health officer.

When conducting inspections of a food service establishment/*temporary food service facility*, the code enforcement/health officer shall conduct the following additional inspections:

(A) A visual inspection of any **grease** trap installed at the location *or as part of the temporary food service facility* to determine that the trap is being properly maintained and cleaned;

(B) A review of the manifest of a liquid waste transporter to determine the adequacy of cleaning of such traps in accordance with chapter 110 of the City of Kerrville Code of Ordinances as incorporated by section 13.02.025;

(C) A visual inspection of the food service establishment/*temporary food service facility* and the surrounding premises to determine the reasonable likelihood that the operation of the food service establishment/*temporary food service facility* will discharge wastes into the wastewater system in violation of chapter 110, article IV of the City of Kerrville Code of Ordinances as incorporated by section 13.02.025, if a sufficiently sized **grease** trap is not installed.

(4) Maintenance of manifests.

The owner of a food service establishment/*temporary food service facility* must keep and maintain on the premises of the food service establishment/*temporary food service facility* for a period of five years after issuance, a copy of each manifest issued by a liquid waste transporter for removal of waste from the **grease** trap of the food service establishment/*temporary food service facility* in accordance with chapter 110 of the City of Kerrville Code of Ordinances as incorporated by section 13.02.025.

(Ordinance 2021-6 adopted 8/3/21)

6. STAFF REPORTS:

- 6 A. Code Enforcement (S. Gross)
- 6 B. City Secretary (R. Nix)
- 6 C. Police Report (Interim Chief Arnim)

7. OLD/NEW BUSINESS INFORMATION AND DISCUSSION:

8. INFORMATION AND DISCUSSION:

9. **ITEMS FOR FUTURE AGENDAS:** *City Council may suggest items or topics for future agendas.*

10. **EXECUTIVE SESSION:** None

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

11. **ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:**

ADJOURNMENT:

AGENDA NOTICES:

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

POSTED THIS 30th day of June 2023, at 1:15 P.M. on the bulletin board located on the exterior wall of the Police Department's Office and on the bulletin board inside City Hall.

Agenda approved for publication by Ruby Nix, City Secretary:

A handwritten signature in blue ink that reads "Ruby Nix". The signature is written in a cursive style and is positioned above a horizontal line.